

TO: CLYDE R. DANGERFIELD – Assistant Superintendent
FROM: PATTY NORTHEY – Procurement Technician, Purchasing Department
DATE: April 17, 2009
RE: BID #09-030-02-10
LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS, CD-ROMS, MAGAZINES & PERIODICALS

RECOMMENDATION:

The following evaluators: Dick Trzicky, Tally Satterthwaite, Ann Curtis, Phyllis Watts, Donna Paisley, Tim Georgvich, Tyra Renshaw, Jean Beaird, Jennifer MacFarlane, Marietta Benson, Debbie Gifford, Christine Sellards, Kelly Morgan, Brenda Koerselman, Sue Wahlund, Glenna Shappell and Patty Northey would like to make the recommendation for award on the above mentioned Library Bid #09-030-02-10 for Library Books, Library Book fairs, Videos/Films, CD-ROMs, Magazines & Periodicals and supplemental materials be awarded to the following vendors:

A+ Book Fairs	Gale Group Inc	Perma Bound Books
ABDO Publishing	Gardner's Book Service	Phoenix Book Company
Advanced Educat'l Products	Gareth Stevens Publishing	Powerkids Press
Arizona Book Services LLC	Garrett Educational Corporation	Prestwick House, Inc.
Baker & Taylor Inc	Gold Coast Services	Program Development Assoc.
Barnes & Noble Booksellers	Guidance Associates	Quality Books Inc
Bearport Publishing	Gumdrop Books	Rainbow Book Company
Books are Fun	Harris Communications Inc	Research Press Co.
Booksource	Harry K Wong Publications Inc	Rosen Publishing
Bookstar-Scottsdale	Heinemann Raintree Library	Rourke Publishing / Classroom Resources
Bound To Stay Bound Books Inc	Infobase Publishing- Facts on File /	Saddleback Educational Publishing
Capstone Publishers	Chelsea House	Salem Press Inc
Changing Hands Bookstore	Junior Library Guild	Scholastic Book Fairs
Children's Plus Inc	Learning Links Inc	Scholastic Library Publishing
Child's World (The)	Lerner Publishing Group	SEBCO Books
Covington Cove Publication	Library Video Company	Show What You Know
Crabtree Publishing Company	Linx Educational	Social Studies School Service
Davidson Titles Inc	Mackin Library Media	Sunburst Media
Dawn Sign Press	Marshall Cavendish	Tasks Galore Publishing, Inc.
Delaney Educational Enterprises	Maryruth Books, Inc.	Teacher Created Materials
Different Road to Learning	Mason Crest Publishers	Teacher's Discovery
Discount Dictionaries	Nat'l Geographic School Publishing	Teacher's Media Co.
Enslow Publishers	& Hampton - Brown	Textbook Warehouse
Firefly Books	Nat'l Reading Styles	Weekly Reader Publishing
Follett Educational Services	Norwood House Press Inc	Weigl Publishers
Follett Library Resources Inc	Pegasus Press Inc	W T Cox Subscriptions
Fredric H Jones & Associates Inc	Penworthy Company (The)	Windmill Books
Frog Street Press	Perfection Learning	World Book Inc

Gilbert Public Schools is the lead District for the Library bid. Greater Phoenix Purchasing Consortium of Schools (GPPCS) is made up of 57 members and the Strategic Alliance of Volume Expenditures (SAVE) is made up of 160 members. As a note: SAVE includes school districts and municipalities.

A single award was not advantageous to our District because no one vendor offered all of the publisher materials, videos/films, library book fairs, CD-ROM's, magazines and periodicals that are required and requested by the campus libraries.

A multiple award was determined to be in the best interest of the District to provide adequate publisher materials, prompt vendor service, and a continued supply of curriculum related subject matter and prompt delivery.

Invitations were sent to 214 vendors with 112 vendor responses, 26 were "no bid", 3 responses were received "late", U S Mail returned one and one vendor withdrew their response. This bid is in effect for one year, May 1, 2009 to April 30, 2010. The total for Gilbert Public Schools library purchases are approximately \$ 300,000.00. **(Awarding to 82 vendors)**

All levels of education, elementary, junior highs and high schools will request purchases from this contract. This contract is open to all GPPCS and SAVE members.

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
15491	A+ BOOK FAIRS 369 East Campbell Road Chandler, AZ 85225 602.617.7150 480.835.6533 fax Contact: Annette Tingey (owner)	Library Book Fairs offered... Three (3) Profit Plans (excluding sales tax) #1 - 65% in books in lieu of cash (minimum sales \$1200) / 40% in books if sales under \$1,200 #2 - Sales - \$5,000 + 30% cash / 5% book profits \$2,500 - \$4,999 30% cash / 0 - book profits \$1,200 - \$2,499 25% cash / 5% book profits Under \$1,200 40% book profits #3 - Buy one, Get one free / school receives 5% of sales in free books	Book Fair is set up for the school Deliver re-orders daily (as needed & requested by librarian) Offer A/R program Book Talk Program Booking incentive Forms are provided No videos/films and/or CD-roms	No	Elem	Note: Booking incentive usually \$200 in free books.
7533	ABDO PUBLISHING COMPANY 4940 Viking Drive, #622 Edina, MN 55435 800.800.1312 / 800.442.3440 fax Publ. Contact: Jennie Forsberg Contact: Tawnya Combe 602.909.7127	No book fairs offered. All quantities - 30% discount All cataloging/processing - Unattached - FREE Attached - \$1.19/ea (no mylar jackets) Data disk - FREE on orders over \$300 Unattached kit - FREE Catalog cards only - FREE Checkpoint theft protection - \$0.30/ or can be included w/ shelf-ready @ \$1.19/per book	Library Bindings No videos/films and/or CD-roms	No	PreK-9	
4919	ABLIGIO BOOKS 4226 South Rock Street Gilbert, AZ 85297 480.272.6063 / 480.272.6051 fax Tom & Denise Green	No book fairs offered 1 Publisher Books are written by Corey Green - 10% discount No processing offered **vendor is new to GPS***	**vendor is new to GPS**	No	Elem	
10525	AMERICAN COLLEGIATE MARKETING 4440 South Hagadern Road Okemos, MI 48864 800.551.1575 / 800.682.3960 fax Contact: James Carlson 800.551.1575, ext 2525	Magazines & Periodicals "magazinline" & "studentmags" **vendor is new to GPS**	Magazines discounted up to 85% off newsstand price more than 950 magazines **vendor is new to GPS**			
9898	ARIZONA BOOK SERVICES, LLC 22441 North Tanque Verde Loop Tucson, AZ 85749 800.929.0528 / 520.760.1529 fax Doug & Candace Hughes	No book fairs offered 25-35% discount 25-35% discount 25-35% discount 25-35% discount No processing offered **vendor is new to GPS***	Trade Books, Single & Reinforced Binding Library Bindings Pre-Bound Paperbacks **vendor new to GPS***		K-12	

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fairs offered	VENDOR NAME	DISCOUNT	TYPE OF BOOK	Electron Ordering	ELEM SEC	SHIPPING
2476	ATTAINMENT COMPANY P O Box 930160 Verona, WI 53593.0160 800.327.4269 / 800.942.3865 fax Contact: Brent Denu	No book fairs offered. **vendor is new to GPS***	Films / Videos - Grade 2-Adult Types: Specail Needs / Education **vendor new to GPS**	No	Gr 2-Adult	
66	BAKER & TAYLOR 2550 West Tyvola Road, #300 Charlotte, NC 28217 800.775.1800 / 800.775.7480 fax Contact: Lee Ann Queen & Julie Jackson Email: bids@btol.com	No book fairs offered. 17% disc - Category I, II, VI 17% disc - Category VII 25% disc - Category III, IV, V, Special program 25-35% disc - Category III, IV, V 15% disc - Category VIII Processing: Complete catalogued & processed - \$0.79/unit Automated processing for MS-DOS/Novell Lan environment - Data delivery on disk - Free Circulation Plus - Free Shelf REady - \$0.69/unit (mylar jacket,spine label,barcode, & MARC record Mylar jacket & unattached card it - \$0.79/ea Attached kit ONLY - \$0.69/ea Unatached kit - \$0.69/ea Catalog cards ONLY - \$0.59/ea Checkpoint theft protection devices - \$0.45/ea	Trade Books, Single & Reinforced Binding Library Bindings Pre-Bound Paperbacks Trade Books / Univ Presses	Online site is exclusively for schools All titles display publishers price,titles selected in cart will display discountd price	K-12	IFOB Destination w/ Free delivery from primary service center in Reno,NV Return policy: Sandra Whitfield: 800.775.1200, ext 2770 GPPCS & SAVE members requesting utilizing this schedule contact Baker & Taylor, attn: Pricing Svcs All returns should be sent to: B & T Returns Center Department R 5055 West 79th Street Indianapolis, IN 46268
7039	BARNES & NOBLE BOOKSELLERS 1758 South Val Vista Drive Mesa, AZ 85204 480.545.8507 / 480.545.8518 fax Contact: Donna Powers Includes the following store locations: Crossroads Town Center Kendra Lux - 480.917.0299 Chandler Fashion Center Betsy Ostrow - 480.792.1312 **Note: Purchase Orders may also be used at all other Barnes & Noble and Bookstar Stores	Magazine-Single Title: - price varies depends on title Periodicals - price varies depends on title Volume discounts for multiples - 0% Library Book Fairs Offered \$2,000 - 10% cash back/15% gift card \$2,000-10,000 - 15% cashback/20% gift card \$10,000+ - 20% cashback/25% gift card **BookFairs are done in the Store*** Agreements must be completed and signed for each book fair*** Highest discount-40%	Trade Books - 20% discount Library Bindings - 20% discount Paperbacks - 20% discount Trade Books from Univ Presses - 20% discount Any books over 5000+ copies - negotiable discount <u>Processing is not offered.</u> Films / Videos & CD-ROMs - All grade levels Types: Various: documentary, history, developmental, etc. Discount: None		PreK-12	

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786	BEARPORT PUBLISHING 101 Fifth Avenue, #6-K New York City, NY 10003 212.337.8577 / 212.337.8557 fax Kathryn Camisa Local rep: Tawnya Combe 2335 East Tonto Place Chandler, AZ 85249 602.909.7127 / 480.785.0055 fax	No book fairs offered 25% discount - all quantities Processing: Complete set of catalog cards, book pocket mounted in book, book card - \$0.65/ea Spine label-mounted, spine imprint - \$0.30/ea Data delivery on disk - \$7.00/ea order Circulation Plus - \$0.65/ea Shelf Ready - \$0.30/book Mylar jacket & unattached card kit - \$0.45/ea Attached kit ONLY - \$0.80/ea Unattached kit - \$0.45/ea Catalog cards ONLY - \$0.15/ea Checkpoint theft protection devices - \$0.30/ea	Library Bindings	No	K-8 w/ interest to 12th	
1692	BMI EDUCATIONAL SERVICES P O Box 800 Dayton, NJ 08810 800.222.8100 / 800.986.9393 fax Contact: Debbie Grischuk	No book fairs offered. Catalog price reflects 20-30% discount from Publishers List. Over 1500 books - 30% discount Complete processing/cataloging includes spine label - \$2.10/ea Spine label / imprint - \$0.80/ea Marc records - \$0.75/ea Circulation Plus - \$0.60/ea Attached kit ONLY - \$1.10/ea Unattached kit - \$0.35/ea Catalog cards ONLY - \$0.30/ea Checkpoint theft protection-\$0.40/ea-unattached attached - \$0.90/ea	Films / Videos	No	K-12	
1984	BOOKS ARE FUN 10033 East Sleepy Hollow Trail Gold Canyon, AZ 85218 Contact: Todd & Judy Hoffman 480.288.9859 / 480.288.5772 fax	No book fairs offered. Discounts already figured in pricing	DVD's - Movies Types: ALL (catalog prices reflect 20-30% discount off publishers list price)	No	K-12	

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855	BOOKS ON PARADE INC 361 North Main Street Watervliet, MI 49098 800.398.6327 / 888.580.5799 fax Contact: Dan Faulkner	No book fairs offered Discounts are 0-35% all quantities 0% discount all quantities Processing: Complet set of catalog cards, book pocket mounted, book card - \$1.00/ea Spine label mounted, spine imprint - Included Mylar jacket attached to book - \$1.00/ea Data disk - Included Circulation Plus - Included Shelf Ready - \$1.00/ea Mylar jacket & unattached card kit - \$2.00/ea Attached kit ONLY - \$1.00/ea Unattached kit - \$1.00/ea Catalog cards ONLY - \$1.00/ea Checkpoint theft protection devices - \$0.25/ea	Trade Books, Library Bindings, Pre-Bound, Paperbacks Trade Books/University Presses		K-12	
14209	BOOKSOURCE (The) 1230 Macklind Avenue St. Louis, MO 63110 800.444.0435 / 800.647.1923 fax Contact: Mary Robertson Local rep: Tawnya Combe 602.909.7127 / 480.785.0055 fax	No book fairs offered 25% discount - all quantities 0% discount - all quantities 25% discount - all quantities 25% discount - all quantities 0% discount - all quantities Processing: Complete set, catalog cards, book pocket mounted in book - \$2.00/ea Spine label mounted, spine imprint - \$0.80/ea Mylar jacket attached to book - \$1.05/ea Data disk - \$0.35/book if no barcode order / Free w/ barcode order Circulation Plus - \$0.80/ea Shelf Ready - \$3.85/ea Mylar jacket & unattached card kit - \$2.10/ea Attached kit ONLY - \$2.00/ea Unattached kit - \$1.05/ea Catalog cards ONLY - \$1.00/ea Checkpoint theft protection devices - \$1.05/ea	Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks Trade Books / University Presses		PreK-12	

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7449	BOOKSTAR - SCOTTSDALE 8919 East Indian Bend Road Scottsdale, AZ 85250 480.443.4909 / 480.443.4913 fax Contact: Trevor Barbosa	No book fairs offered. 1-5000 - 20% discount 5000 + - 25% discount 20% discount on videos/films, magazines Processing not available	Videos/films and/or CD-roms Trade Books, single & Reinforced, Library Bindings, Pre-Bound, Paperbacks, Trade Books from University Presses	No	PreK- adult	
7071	BORDERS INC (Borders Books & Music) 1361 South Alma School Road Mesa, AZ 85210 480.748.7073 / 480.833.1015 fax Contact: Amy Black Corporate Info: 100 Phoenix Drive Ann Arbor, MI 48108 734.477.4455 / 734.477.1356 fax Corp Contact: Kelvin Watson	Book fairs offered offsite: Type A - On location organization manages/20% on sales up to \$5K Type B - On location Borders Staff manages/20 on sales up to \$5K Instore: School Appreciation Bookfair/20 on sales up to \$5K **Discount based on dollar volume of books*** 20% discount, single purchase up to \$1,000 25% discount, single purchas of \$1,000-\$5,000 30% discount, single purchase of %5,000 or higher 10% discount on DVDs ***\$25 minimum order***	Videos/films		K-12	Free shipping on all orders over \$5,000
89	BOUND TO STAY BOUND BOOKS 1880 West Morton Jacksonville, IL 62650 800.637.6586 / 800.747.2872 Contact: Mike Brady Arizona Rep: Dennis Ehrhardt, ext 3525 dehrhardt@btsb.com	No book fairs offered. All quantities - 30% discount Cataloging / Processing - Complete set - \$0.74/ea Spine label / mounted / spine imprint - \$0.45/ea Mylar jacket / attached - \$0.55/ea Combo price: laminated jacket,pocket & cards,spine label & barcode - \$1.14/ea Data disk - \$10/disk OR Free - downloading from website Circulation Plus - \$0.10/ea Shelf-ready books - \$0.65/ea Mylar jacket & unattached card kit - \$0.89/ea Attached kit only - \$0.84/ea Unattached kit - \$0.68/ea Catalog cards only - \$0.45/ea Checkpoint theft protection devices - \$0.50/ea Short discount titles - 10% discount **Deduct \$0.65 from BTST catalog price***	No videos or films Pre-Bound	No	K-12	**Free**

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12433	BRIGHT APPLE P O Box 14554 Scottsdale, AZ 85267 800.728.9783 / 800.728.8891 fax Contact: Carol Kunselman	**This vendor is new to GPS** Involves more Speciation Education products w/ High-interest, Includsion, Life Skills, At-Risk & Title I **this will be a probationary year for this vendor**			Gr 3-12	Standard shipping
92	BRODART COMPANY by: Nubro Inc., General Partner 500 Arch Street Williamsport, PA 17701 800.233.8467 / 800.999.6799 fax Contact: Tamara L Patterson, ext. 6268 Arizona Rep: Kris Anderson 69 60th Place Long Beach, CA 90803 800.233.8467, ext. 6379 kris.anderson@brodart.com OR bookbids@brodart.com	No book fairs offered. All quantities - 26% discount Complete processing/cataloging - \$0.50/ea Spine label/imprint - \$0.10/ea Mylar jacket - \$0.45/ea Marc records - \$0.05/ea Circulation Plus - \$0.10/ea Shelf ready - \$0.50/ea Mylar jacket & unattached cardkit - \$0.85/ea Attached kit only - \$0.60/ea Unattached kit - \$0.60/ea Catalog cards only - \$0.60/ea Checkpoint theft protection devices - \$0.40/ea Duralam bindery service - \$4.25/book Dura-Guard bindery service - \$2.25/book	Pre-Bound No charge downloading your MARC records from our website at www.btsb.com. \$10.00 charge for MARC records on CD or disk. No videos/films and/or CD-roms 30% disc frm publ list price in effect at time of shipment PLUS prebinding charge-\$5.00/book firm thru June 30, 2008 **When using our online catalog, BTSB BOOKSTORE, your actual discount will be shown.**		PreK-12	***Free***
10591	CAPSTONE PUBLISHERS 151 Good Counsel Drive Mankato, MN 56001 800.747.4992 / 888.262.0705 fax Contact: Dorothy Anton AZ rep: Keith Adams 800.471.8112, ext 255	No book fairs offered. Publishers List - 25% discount - all quantities Processing - complete set - \$0.60/ea Spine label - \$0.39/ea Mylar jacet - N/A Data disk - \$12/per order Circulation Plus - \$0.15/ea Shelf-ready - N/A *all processing, attached or unattached is \$12/per order or *Free* on orders over \$350. Library processing form.	Library Bindings	No	K-8	**Free** over \$350 Under \$350 - 10% of order subtotal
5946	CENTER FOR LEARNING P O Box 910 Villa Maria, PA 16155 724.964.8083 / 724.964.8992 fax Contact: Margaret Pugh	No book fairs offered Publisher of Teacher Resource Materials			Gr 1-12	

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5031	CHANGING HANDS BOOKSTORE 6428 South McClintock Drive, #C-101 Tempe, AZ 85283 480.730.1142 / 480.730.1196 Contact & Local Rep: Judy Dimock	No book fairs offered. 20-25% discount 15% discount (1-100) 20-25% discount Varies by Press, up to 20% discount *No processing available*	DVD's - Movies (catalog prices reflect 20-30% discount off publishers list price) Trade Books, single & reinforced Library Bindings Paperbacks Trade Books, University Presses **Free** Accel Reader Quiz Certificate w/ purchase of corresponding preconfigured AR book set Custom AR quiz sets are \$1.00/per	No	PreK-adult	
3573	CHILDS WORLD (THE) P O Box 326 Chanhassen, MN 55317 800.599.7323 / 952.906.3940 fax Contact: Peggy Niederer	No book fairs offered. Publisher's List - 30% discount *Free* processing Checkpoint theft protection devices - \$1.00/ea	Library Bindings		PreK-8	
12819	CHILDREN'S PLUS INC 1387 Dutch American Way Beecher, IL 60401 800.230.1279 / 800.896.7213 fax Contact: Kevin Walsh Local rep: Vicki Rohan 9475 West Tonto Lane Peoria, AZ 85382 800.230.1279 / 800.896.7213 fax	No book fairs offered 25% discount 25% discount 25% discount 25% discount 25% discount **501-5001+ call for quote** Complete set, catalog cards, book pocket mounted, book card - \$0.49/ea Spine label mounted, spine imprint - \$0.49/ea Mylar jacket attached - \$0.80/ea Data disk - \$0.49/ea record Circulation Plus - \$0.49/ea Shelf Ready - \$1.29/ea Mylar jacket & unattached card kit - \$0.80/ea Attached kit ONLY - \$0.49/ea Unattached kit - Free Catalog cards ONLY - Free Checkpoint theft protection devices - \$0.44/ea attached	Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks Trade Books, University Presses		PreK-12	

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4341	CRABTREE PUBLISHING COMPANY PMB 16A 350 Fifth Ave, #3308 New York City, NY 10118 800.387.7650 / 800.355.7166 fax Contact: John Siemens Andrea Crabtree Local Rep: Tawnya Combe 2335 East Tonto Place Chandler, AZ 85249 602.909.7127	No book fairs offered. 25% discount from list 0% discount from list Complete unattached incl in price of processing Automated - Free (unattached/part of shelf ready) Circulation Plus barcode - Free Shelf Ready - N/A Mylar jacket & unattached card kit - Free **Mylar jacket not available*** Attached kit ONLY - \$1.00/each Unattached kit - Free Catalog cards ONLY - Free Checkpoint theft protection devices: 8.2 MHSZ - \$0.30/each 9.5 MHZ - \$0.60/each	Library Bindings Paperbacks		K-9	
5825	CREATIVE COMPANY (THE) 2140 Howard Drive West North Mankato, MN 56003 507.388.6273 / 507.388.2746 fax Contact: Dave Schlichte (AZ Rep)	No book fairs offered. 30% discount 30% discount 30% discount 35% discount over fpr bppls 101-5001+ Complete cataloging & processing - Free Automated Process - Free Circulation Plus barcode - Free Shelf Ready - Free Mylar jacket & unattached card kit - Free Attached kit only - Free Unattached kit - Free Catalog cards only - Free Checkpoint theft protection devices - Free	Trade Books, single & reinforced Library Bindings Paperbacks No videos/films and/or CD-Roms		K-12	

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3590	<p>DAVIDSON TITLES, INC P O Box 3538 Jackson, TN 38303.3538 800.433.3903 / 800.787.7935 fax Contact: Brenda T Davidson Rep: Pauline Huck 11246 East Kiowa Circle Mesa, AZ 85212 paulinebooks@earthlink.net 480.503.3948 / same for fax</p> <p>Visit www.davidsontitles.com to search our catalog, create lists & edit your processing info! Try out our Collection Analysis service! Duplication Safeguard</p> <p>We provide Opening Day Core Lists customized to your specifications.</p>	<p>No book fairs offered. Publishers List - All quantities 20% disc 25% disc 10% disc 20% disc 10% disc *Catalogs & internet reflect discounted prices Processing - Complete set w/ spine label - \$1.00/ea Mylar jacket - \$0.55/ea Data disk / Circulation Plus / Shelf-ready - all included for \$0.60/ea Mylar jacket & unattached card kit - \$0.80/ea Attached kit only - \$1.00/ea Unattached kit - \$0.80/ea Catalog cards only - \$0.60/ea Checkpoint theft protection devices - \$0.50/ea MARC record disk ONLY - \$12./ea Spine OR barcode only - \$0.10/ea KapCo - \$2.50/ea</p>	<p>Videos/Films - All types</p> <p>Trade Books Library Bindings Pre-Bound: DTI SturdyBound Paperbacks Trade Books, University Presses</p> <p>Catalogs & internet reflect the discounted prices from List</p>	Yes	PreK-adult	<p>*Free* - books *Free* - videos/dvd</p> <p>Returns: None on items invoiced more than a year ago/except defective titles, not damaged bks, videos, or DVDs.</p>
24312	<p>DELANEY EDUCATIONAL ENTERPRISES 1445 West Morena Blvd San Diego, CA 92110 619.275.0063 / 619.275.0872 fax Contact: Thomas Delaney / Lauren Hinojosa</p>	<p>No book fairs offered. 10% discount 25% discount 20% discount 10% discount Complete processing/cataloging - \$0.98/ea Spine label / imprint - \$0.30/ea Mylar jacket-attached - \$1.00/ea Marc records -\$25.00 Circulation Plus - \$1.59/ea Shelf Ready - \$1.59/ea Mylar jacket & unattached cardkit-\$1.59/ea Attached kit only-standard electronic - \$0.59/ea Unattached kit-standard electronic-\$0.59/ea Catalog cards only - \$0.30/ea Checkpoint theft protect device-\$0.49-\$0.79/ea</p>	<p>Videos/Films and/or CD-Roms - 5% discount--Video/DVD cat</p> <p>Trade Books. single & reinforced Library Bindings Pre-Bound / DTI sturdy bound Paperbacks</p> <p>**Our catalogs feature mainly the newest titles from some of our major publishers/all backlist titles are available from each publisher. Visit our website for a more complete listing. *DT is capable of supplying bks, & audiovisual materials from most publishers regardless of our catalog or website listings.</p>		K-12	

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fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
7473	DELTA SYSTEMS COMPANY INC Divisions: Delta Publishing Co & Raven Tree Press 1400 Miller Parkway McKerry, IL 60650 800.323.8270 / 800.909.9901 fax Contact: Jeannie Patchin	No book fairs offered 10% discount 10% discount 10% discount 10% discount 10% discount **No processing available	Videos / Films Types: Language Learning (ESL & Foreign languages) Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks Trade Books, University Presses		PreK-Adult	Shipping & Handling listed as separate line item on invoice - PREPAID & ADDED TO INVOICE
5871	EBSCO SUBSCRIPTION SERVICES P O Box 92901 Los Angeles, CA 90009.2901 800.683.2726 / 310.322.2558 fax Contact: Sherif Shaaban Rep: Tom Fitsimones 602.639.0337 20 East Orange Drive Phoenix, AZ 85012 tfitsimones@ebSCO.com	No book fairs offered. Volume discounts for multiple copies - 6%* **discount applies to all subscriptions where discounted price exceeds cost.				
14757	ENSLow PUBLISHERS P O Box 398 - 40 Industrial Road Berkeley Heights, NJ 07922 800.398.2504, ext 328 908.771.0925 fax Contact: David J Gorsky	No book fairs offered. 25% discount 25% discount Processing: Complete - \$1.30/each Spine label-mounted, spine imprint - \$0.55/ea Mylar jacket-attached - \$0.80/ea Automated Processing - MARC records disk- \$20. Circulation Plus barcode - \$0.60/ea Shelf Ready - \$1.35/ea Mylar jacket & unattached card kit - \$1.65/ea Attached kit ONLY - \$1.30/ea Unattached kit - \$0.85/ea Catalog cards ONLY - \$1.00/ea Checkpoint theft protection devices - \$0.45/ea	Films / Videos - -0- discount Types: Educational - VHS Library Bindings Paperbacks		K-12	
8972	FOLLETT EDUCATIONAL SERVICE INC 1433 Internationale Parkway Woodridge, IL 60439 800.621.4272 / 800.638.4424 fax Contact: John Fleming Brad Bumber, ext 4153	No book fairs offered FES Spring Catalog - 45% reflected 0-10% discount* Processing not available *subject to publisher availability & pricing	Classroom Literature & Supplemental Materials K-12 Catalog		K-12	*FREE* FOB Desitnation

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
1390	FOLLETT LIBRARY RESOURCES 1340 Ridgeview Drive McHenry, IL 60050.7048 888.511.5114 / 800.852.5458 fax Contact: Jack Belford Contact: Steve Chavez (local rep) VM #3807	No book fairs offered Full process - \$.89/ea Circulation Plus - Free when included w/ shelf ready books Automation processing pkg - \$.44/ea Mylar jacket / unattached cardkit - \$1.11/ea Attached kit only - \$.79/ea Unattached kit - \$.67/ea do-it-yourself kit Catalog cards only - \$.58/ea Checkpoint theft protect devices-\$.41/ea	Videos/Films - Educational types Current school year catalogs & Titlewave internet prices reflect up to 45% discount for trade & paperback bindings / up to 30% library binding / up to 40% general reference / up to 30% from the published list price for FollettBound books. **Additional quantity discounts for 25+ copies of the same FollettBound title and a select group of dictionaries and thesauri	Yes Titlewave	K-12	
2626	FREDRIC H JONES & ASSOCIATES INC 103 Quarry Lane Santa Cruz, CA 95060 831.425.8222 / 831.426.8222 FAX Contact: JoLynne Jones	No book fairs offered. ***Tools for Teaching in classroom materials***			ALL Staff Dev	
1715	GALE GROUP INC 27500 Drake Road Farmington Hills, MI 48331 800.877.4253 / 248.699.8062 fax Contact: Dale Ebeling / Dennis Stepaniak / Joseph Martoia Local Rep: Kara Wilkes 1082 south University Blvd Denver, CO 80209 800.877.4253, ext 2055	No book fairs offered Catalog pricing is discounted Catalog pricing is discounted Catalog pricing is discounted Catalog pricing is discounted Processing: Complete set, book pocket mounted, book card - \$1.25/ea Spine label mounted, spine imprint - \$.35/ea Mylar jacket, attached - \$.75/ea Data disk / MARC records - \$25.00/each order Circulation Plus - \$.55/ea Shelf Ready - \$1.10/ea Mylar jacket & unattached card kit - \$1.60/ea Attached kit ONLY - \$1.25/ea Unattached kit - \$.85/ea Catalog cards ONLY - \$.85/ea Checkpoint theft protection devices - \$.50/ea	Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks			

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
4571	GARDNERS BOOK SERVICE 16461 North 25th Avenue Phoenix, AZ 85023 602.863.6000 / 602.863.2400 fax Contact: Troy Williams	No book fairs offered 30-35% discount 15-20% discount 30-35% discount + \$5.25/ea 30-35% discount 0-30% discount Complete set, catalog cards, book pocket mounted, book card - \$1.25/ea Mylar jacket attached - \$1.50/ea Marc records, includes barcode \$1.65/ea title Circulation Plus - Not available w/o Marc Records Shelf Ready - \$2.90/ea Unattached kit - \$0.85/ea Checkpoint theft protection devices - \$0.40/ea ***Labor intensive on the school/ininitely more flexible.	Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks Trade Books, University Presses 7% of our inventory is made up of short discount items and they do not receive the normal discount		PreK-Adult	Delivery to Gilbert USD warehouse/central receiving is*Free*
2379	GARETH STEVENS PUBLISHING 330 West Olive Street, #100 Milwaukee, WI 53212 800.542.2595 / 414.336.0156 fax Contact: Melissa McConnell Local Rep: Tawnya Combe 2335 East Tonto Place Chandler, AZ 85249 602.909.7127	No book fairs offered 25% discount off Publishers list price Processing - Complete - \$1.99/ea Spine label-mounted-\$1.10/ea mylar jacket attached-N/A MARC records data disk - \$25.00/ea Circulation Plus barcode imprint: inclu w/ MARC Shelf Ready - \$25.99 Mylar jacket & unattached cardkit - \$0.99/ea Attached kit ONLY - \$1.99/ea Unattached kit - \$0.99/ea Catalog cards ONLY - \$0.69/ea Checkpoint theft protection devices-\$0.40/ea **Cataloging & Processing *FREE* w/ orders over \$350.	(more accurately called: consignment sale Trade Books/Single reinforced Library bindings Pre-Bound Paperbacks Trade Books / Univ Presses **Currently: 7% of Garner's Book Svcs inventory is of short discount items and do not receive the normal discount Short disc category: Univ Presses, small publ, prof/educ titles, & textbooks		PreK-8	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
6864	GARRETT EDUCATIONAL CORP (GARRETT BOOK COMPANY) P O Box 1588 Ada, OK 74821.1588 800.654.9366 / 888.525.1560 fax Contact: John H Garrett	No book fairs offered 30% discount Processing - complete - \$.89/ea Spine label / imprint - \$.20/ea Mylar jacket / attached - \$1.29/ea Mylar jacket & unattached cardkit - \$.99/ea Attached kit only - \$.89/ea Unattached kit - \$.69/ea Catalog cards only - \$.49/ea Checkpoint theft protect device - \$.40/ea attached / unattached-\$.20/ea	Library bindings		PreK-12	**Defective books replaced FREE of charge Shipping/Handling - 5%
8575	GOOD YEAR BOOKS 7618 North LaCholla Tucson, AZ 85741 520.547.2462 / 520.744.0944 faxacy J Fisher / Deanna Sybert	No book fairs offered 0-30 books - 0% discount 31-49 books - 5% discount 50+ books - 10% discount Processing not available **this vendor is new to GPS**	Paperbacks **vendor new to GPS**		PreK-12	
6977	GREENWOOD PUBLISHING GROUP 88 Post Road West Westport, CT 06881.5007 800.225.5800 / 203.222.1502 fax Contact: Brien McDonald Local rep: Jeffery Adams 2218 North 87th Terrace Scottsdale, AZ 85227 480.946.1952 / 480.949.6064 fax	No book fairs offered 10% discount off of list price No processing offered			K-12	
3416	GUIDANCE ASSOCIATES 31 Pine View Road Mount Kisco, NY 10549 914.666.4100 / 914.666.5319 fax Contact: Will Goodman	2008 Catalog Pricing **vendor is new to GPS**	Films / Videos Types: All curriculum areas: study skills, health, social studies, science, math **vendor new to GPS**		K-12	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
6227	GUMDROP BOOKS P O Box 505 Bethany, MO 64424 800.821.7199 / 866.321.7199 fax Contact: Nancy Crovetti AZ Rep: Garry Hatten / Susan Adams www.gumdropbooks.com	No book fairs offered. Publishers List - All quantities 0-70% discount 0-70% discount Processing - Complete set catalog cards - \$1.08/ea Spine label / imprint - \$0.48/ea Mylar jacket attached - Free Data disk - Free Circulation Plus - \$0.48/ea Shelf-ready - \$0.48/ea Mylar jacket & unattached card kit - \$0.65/ea Attached kit only - \$1.08/ea Unattached kit - \$0.65/ea Catalog cards only - \$0.53/ea Checkpoint theft protection devices - \$0.38/ea	Films / Videos-DVD's Types: Curriculum & curriculum disciplines Trade Books, single & reinforced Library Bindings **No back orders unless specified by librarian** **Large selection of Accel Reader, Scholastic Reading Counts, & Lexile titles	Yes Inventory Search by Dewey, AR, RC, Lexile, & more	PreK-College	
555	H W WILSON COMPANY 950 University Avenue Bronx, NY 10452 718.588.8400 / 718.590.1617 fax Contact: Veronica Benjamin, ext 2769 Email: vbenjamin@hwwilson.com Local rep: Donna Lisa 718.588.8400, ext 2704	No book fairs offered. 0% discount No processing available	Films/Videos / CD-Rom's All grade levels		K-12	S & H - 5% minimum \$1.75
22286	HARCOURT ACHIEVE INC - RIGBY / SAXON / STECK-VAUGHN 1801 North Mopac, Bldg #3 Austin, TX 78759 877.696.7389 / 512.795.3229 fax Contact: Grover Moore Customer Service: 800.531.5015	No book fairs offered Paperbacks - catalogs already discounted	Films/Videos / CD-Rom's All grade levels		K-12	S & H - 10% minimum \$4.50
3472	HARRIS COMMUNICATIONS 15155 Technology Drive Eden Prairie, MN 55344 952.906.1180 / 952.906.1099 fax Contact: Robert I Harris / Shirley Olson	No book fairs offered 10-20% discount-Trade Books, single & reinforced 10-20% discount-Pre-Bound 10-20% discount-Paperbacks 10-20% discount-Trade Books, Univ Presses **No processing available**	Films / Videos Types: Social Studies. Sign Language, Deaf Culture, Deaf Studies		K-12	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
13396	HARRY K WONG PUBLICATIONS INC 943 North Shoreline Blvd Mountain View, CA 94043 650.965.7896 / 650.965.7890 fax Contact: Cheryl Johnson	No book fairs offered Teacher resource materials: First Days of School - softbound New Teacher Induction - softbound The Effective Teacher - 8 part DVD series Classroom Management-eLearning course I Choose to Care - 60 min video How to Improve Student Achievement-2 Audio CD set Never Cease to Learn DVD *No processing available**	Trade books / single reinforced Pre-Bound Paperbacks Trade Books / Univ Presses Videos & Films-VHS / DVD Types - Sign language / Deaf culture / Deaf studies			
2670	INFOBASE PUBLISHING: FACTS ON FILE / CHELSEA HOUSE 132 West 31st Street, 17th Floor New York City, NY 10001 800.322.8755 / 800.678.3633 fax Contact: Coreena Schultz AZ rep: Chuck Moore 330 Rayford Rd, #210 Spring, TX 77386 417.437.1085 / 281.419.3569 fax	No book fairs offered 10-15% discount Processing: \$15.00 per MARC record disk or Email Unattached items - \$04.40/ea Attached items - \$0.60/ea **Processing Free for orders over \$1500**	Library Bindings		Gr2-Adult	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
2742	INGRAM LIBRARY SERVICES INC 1 Ingram Blvd LaVergne, TN 37086 800.937.5300 / 615.213.5196 fax Contact: Josph P Reynolds Florence Cline florence.cline@ingrambook.com AZ Rep: Brandy Perryman brandy.perryman@ingrambook.com 800.937.5300, ext 35762 ilsbids@ingrambook.com	No book fairs offered 42-45% discount 22% discount 32% discount 32% discount 10% discount Short titles - 10% discount Processing - complete set - \$0.51ea Spine label / imprint - \$0.13/ea Mylar jacket - attached - \$0.59/ea Marc records - Review Citations in the 510 tag Circulation Plus - \$0.07/ea/barcode customer supplied Shelf ready - \$0.72/ea (incl barcode & MARC record) Mylar jacket & unattached cardkit - \$1.11/ea Attached kit only - \$0.78/ea Unattached kit - \$0.65/ea Catalog cards only - \$0.55/ea Checkpoint theft protect device - \$0.38/ea Automated pkg: includes mylar jacket attchd or label protector, spine label, barcode, AR label & MARC record w/ AR tag - \$0.89/ea	Videos/Films - ALL types Trade Books, single & reinforced Library Bindings Pre-Bound + prebind chg \$4.85/ea Paperbacks Trade Books, University Presses ***NOTE: Audiovisual materisl (spoken word audio & DVDs) - 0-45% discount		Baby PreK- Adult	
12599	JUNIOR LIBRARY GUILD 7858 Industrial Parkway Plain City, OH 43064 800.743.4070 / 800.827.3080 fax Contact: Donald Luzader AZ Rep: Celeste Fitzpatrick	No book fairs offered. Periodicals-single title: 12 copies - 25% off publishers' list Spring 2007 Library Guild & Backlist: 25-40% discount Processing: Complete set - \$1.00/ea Spine label-mounted - \$0.60/ea Mylar jacket-attached-\$1.00/ea Automated/Data disk - \$35.00/per year/per school Circulation Plus barcdoe-N/A Shelf Ready - \$2.50/ea Mylar jacket & unattached cardkit-\$2.00/ea Attached kit ONLY- Unattached kit - \$1.00/ea Catalog cards ONLY-\$0.50/ea Checkpoint theft protection devices-\$0.50/ea	Trade Books / single reinforced Library bindings Pre-Bound** Paperbacks Trade Books / Univ Presses		K-12	*Free*

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
3630	LEARNING LINKS INC 2300 Marcus Avenue New Hyde Park, NY 11042 516.437.9071 / 516.437.5392 fax Contact: Joyce Friedland	No book fairs offered. Learning Links 06-07 catalog - 20% discount No processing available	Videos/Films in VHS & DVD, short films Paperbacks Trade Books / Library Bindings / Pre-Bound		K-12	
1394	LERNER PUBLISHING GROUP 241 First Avenue North Minneapolis, MN 55401 800.328.4929 / 800.332.1132 fax Contact: Brad Richardson 800.328.4929, ext 364 Local Rep: Tawnya Combe 602.909.7127 / 480.795.0055 fax Local Rep: Dick Cloud 602.866.7820 / 602.942.0557	No book fairs offered. 25% discount Processing: Complete set-\$0.99/ea Spine label-mounted-\$0.60/ea Mylar jacket attached-\$0.50/ea Automated Processing/data disk-\$5.00 (MARC) Circulation Plus-\$0.25/ea Shelf Ready-\$1.10/ea Mylar jacket,unattached cardkit-\$1.35/ea Attached kit ONLY-\$0.99/ea Unattached kit-\$0.85/ea Catalog cards ONLY-\$0.10/ea Checkpoint theft protection devices-\$0.30/ea	Library Bindings **Free* processing orders over \$350.00		K-12	
7195	LIBRARY VIDEO COMPANY P O Box 580 Wynnewood, PA 19096 800.843.3620 / 610.645.4040 fax Contact: Judith C Koss Sales Coordinator: Jackie Bridges-Mclver 800.843.3620, ext 191 Email: jackquelineb@libraryvideo.com	No book fairs offered. MA2-Spring 2007 catalog Processing: MARC records every title FREE spine labels w/ every MARC record and may be customized-delivered by disk, FTP, or email Standard full MARC record pricing: \$0.89/.w/o barcode labels \$0.99/.w/barcode labels (2 labels per record) Video full processing-\$3.04 (slipsleeve strg case) Video full processing-\$3.52 (clamshell) DVD full processing-\$2.42 (existing packaging) CD-ROM full processg-\$6.72 (clear plastic album) w/system type label catalog card kits-\$1.25/ea single main entry cards-\$0.25/ea	Videos/Films - All types	No	PreK-adult	Order less than \$100 - \$6.95 Order more than \$100 - ADD 7% Order more than \$1500 - ADD 5% **No returns on full processed merchandise**
6054	LINWORTH PUBLISHING INC 3650 Olentangy River Road, #250 Columbus, OH 43214 614.884.9995 / 614.884.9993 fax Contact: Ashley Knight	No book fairs offered Professional development & K-12 Call - 800.786.5017 - for discounts			K-12 Prof Develpmt	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
18570	MACKIN LIBRARY MEDIA 14300 West Burnsville Parkway Burnsville, MN 55306 800.245.9540 / 800.369.5490 fax Contact: Randal M Heise AZ Rep: David McPhee Email: david.mcphee@mackin.com Cell#-719.310.2510 800.245.9540 / 800.369.5490 fax	No book fairs offered 5% discount-1-100/all books 5-10% discount-Trade Books, single & reinforced 5-10% discount-Library Bindings 5-10% discount-Pre-Bound 5-10% discount-Paperbacks 5-10% discount-Trade Books,Univ Presses All processing - FREE Marc records disk - FREE Checkpoint theft portection devices - \$0.39/ea	Videos/films and/or CD-roms Types - VHS, DVD, CD-Rom, Audio & Educational		PreK-Adult	Free
6559	MARSHALL CAVENDISH / BENCHMARK BOOKS 99 White Plains Road Tarrytown, NY 10591 800.821.9881 . 914.332.1082 fax Contact: Sean Crowley / Walter Harvey Local rep: Dick Cloud Dick Cloud Associates 14602 North 15th Avenue Phoenix, AZ 85023 800.888.7820 / 602.942.0557 fax	No book fairs offered. All quantities - 30% discount Processing - Full FREE processing on orders over \$350. Complete set catalog cards - \$1.50/ea Spine label / spine imprint - \$0.30/ea Mylar jacket attached - N/A Data disk - \$13.00 per order Circulation Plus - \$0.20/ea Shelf Ready - \$0.30/ea Mylar jacket & unattached card kit - \$0.80/ea Attached kit ONLY - \$0.80/ea Unattached kit - \$0.80/ea Catalog cards ONLY - \$0.80/ea Checkpoint theft protection devices - \$0.40/ea	Library Bindings & Paperbacks **mail order book company**	No	PreK-12	
18302	MASON CREST PUBLISHERS 370 Reed Road, #302 Broomall, PA 19008 866.627.2665 / 610.543.3878 fax Contact: Linda McGee Local Rep: Tawnya Combe 602.909.7127 / 480.785.0055 fax 2335 East Tonto Place Chandler, AZ 85249	No book fairs offered 15% discount - all quantities Processing - Free	Library Bindings No videos/films and/or CD-Roms.		12-Apr	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
9328	NORWOOD HOUSE PRESS INC p o Box 316598 Chicago, IL 60631 866.565.2900 / 866.565.2901 fax Contact: Kathryn Michaelis Patricia R Hall Local rep: Edie Wilkins 2820 Espandola NE Albuquerque, NM 87110 505.888.3935 / 505.888.3996 fax	No book fairs offered 25% discount - all quantities Processing: Complete set,book pocket mounted, book card - \$1.29/ea *vendor does not have jacketed books* Data disk, MARC records - \$15.00/order Free - orders over \$350.00 Circulation Plus - \$0.20/ea ordered alone, included w/ records Attached kit ONLY - \$1.29/ea Unattached kit - \$0.99/ea Catalog cards ONLY - \$0.55/ea Checkpoint theft protection devices - \$0.50/ea	Library Bindings		K-6	Free - on orders over \$350.00
429	PEGASUS PRESS INC P O Box 5398 Glendale Heights, IL 60139 866.440.7342 / 866.440.7301 fax Contact: John Hortatsos Local Rep: Tawnya Combe 602.909.7127 2335 East Tonto Place Chandler, AZ 85249	No book fairs offered Catalog reflects discount?? Processing: Complete set - \$1.15/ea Spine label-mounted-\$0.20/ea Mylar jacket-attached-\$1.25/ea MARC records disk - \$12.00/ea Circulation Plus barcode-\$0.20/ea Shelf Ready - \$1.25/ea/\$2.50 w/o mylar Mylar jacket & unattached cardkit-\$2.25/ea Attached kit ONLY-\$1.15/ea Unattached kit-\$1.00/ea Catalog cards ONLY-\$1.00/ea Checkpoint theft protection devices-\$0.35/ea	**Already discounted price**		K-12	
13576	PENWORTHY COMPANY (THE) 219 North Milwaukee Street Milwaukee, WI 53202 800.262.2665 / 414.287.4602 fax Contact: Kari Bellmann	No book fairs offered. 9% discount 9% discount Processing: Complete set, book pocket mounted, book card - \$1.40/ea Spine label lounted, spine imprint - \$0.27/ea Data disk - \$0.42/per item Circulation Plus - \$0.29/ea Shelf Ready - m\$0.27 Attached kit ONLY - \$1.40/ea Unattached kit - \$1.10/ea **dust jackets & mylar not available**	Library Bindings Pre-Bound	No	PreK-6	6.4% flat rate-prepaid & added to invoice

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
4634	PERFECTION LEARNING CORP 1000 North 2nd Avenue P O Box 500 Logan, IA 51546 800.831.4190 / 800.543.2745 fax Contact: Gayla Fisher Judy Pixley Local rep: Camille Tomlinson 866.252.6580, ext 1197 / 602.482.8459 fax 2212 East Cinnabar Avenue Phoenix, AZ 85028	No book fairs offered. 20-22% discount / 1501 & up contact rep 20-22% discount / 1501 & up contact rep 20-22% discount / 1501 & up contact rep 20-36% discount /per \$\$ amount 20-22% discount / 1501 & up contact rep Processing - Complete catalog cards - \$0.99/ea Spine label / imprint - \$0.99 Mylar jacket attached - \$0.75/ea Data disk - \$0.79/ea book Circulation Plus - \$0.99/ea Shelf-ready - \$1.74/ea Mylar jacket & unattached kit - \$1.54/ea Attached kit only - \$0.99/ea Unattached kit - \$0.79/ea Catalog cards only - \$0.79/ea Checkpoint theft protection devices - \$0.59/ea	Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks Trade Books, University Presses **Discount does not apply to proprietary products **Special order titles in Cover Craft require orders of 25+ **Special order titles in hardcover & paperback require 10+ **All catalog prices subject to change***	No	K-12	
6	PERMA BOUND BOOKS 617 East Vandalia Road Jacksonville, IL 62650 800.637.6581 / 800.551.1169 fax Contact: Carol Foster Local rep: Christine Womeldorf 480.857.1525 / 480.821.9715 fax 705 North Ash Drive Chandler, AZ 85224	No book fairs offered. 0-2% discount 2% discount 2% discount **Paperbacks are not stocked / Can be special ordered in classroom sets of 25 or more per title / call 1.800.637.6581, ex 435 for quote* **Prices in Perma-Bound catalogs reflect school/library discount=22-30% on all books** Processing - Complete set catalog cards w/ spine label - \$0.99/ea Spine label / imprint - \$0.33/ea Mylar jacket - \$0.70/ea Data disk w/ MARC record- FREE Circulation Plus - \$0.33/ea Shelf-ready - \$0.83/ea Unattached card kit - \$1.35/ea Attached kit only - \$0.99/ea Unattached kit - \$0.65/ea Catalog cards only - \$0.40/ea Checkpoint theft protection devices - \$0.50/ea **AR label, barcode & spine label - \$0.51/ea	Trade Books Library Bindings Pre-Bound Paperbacks Trade Books/Univ Press Videos/films and/or CD-roms - Types - Pre-recorded educational/language arts videos/CDs	No	PreK-12	FREE shipping

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
23308	PHOENIX BOOK COMPANY 4246 East Wood Street, #560 Phoenix, AZ 85040 602.740.5637 / 602.438.4655 fax Contact: Jade Corn	No book fairs offered 30-80% discount - 501+ call 20-60% discount - 501+ call Call 30-80% discount - 501+ call 0-50% discount - 501+ call Processing - not available	Trade Books Library Bindings Pre-Bound Paperbacks** Trade Books, University Presses	No	PreK-College	
6765	PLANK ROAD PUBLISHING P O Box 26627 Wauwatosa, WI 53226 800.437.0832 / 888.272.0212 fax Contact: Lindsay Lyon *** All orders require a \$2.50 processing fee for invoicing***	No book fairs offered Music K-8 10+ copies - 20% discount Music K-8 subscription	Videos/Films Types: Music, Instructional Music, Music History	No	K-8	S & H based on subtotal \$1.00 & under - \$4.95 \$10.01-60.00 - \$6.95 \$60.01-\$100.00 - \$12% \$101.-\$200 - \$10% \$200-\$300 - \$9% \$300+ - 8% **All orders require a \$2.50 processing fee for invoicing**
21226	QUALITY BOOKS INC 1003 West Pines Road Oregon, IL 61061 800.323.4241 / 815.732.4499 fax Contact: Bill Hennis AZ Rep: Jerry & Joleen Oordt 800.782.0094 / 303.496.0206 fax 4951 North Mesa Drive Castle Rock, CO 80108	No book fairs offered No volume discounts - all types Processing: Complete set-\$1.00/ea Spine label-mounted-\$0.25/ea Mylar jacket-attached-\$1.00/ea Automated Process/MARC records-\$1.00/print, \$2.00 non-print Circulation Plus barcode-\$0.20/per library-supplied barcode each Shelf Ready - \$2.50/ea-no barcode unless library supplied Mylar jacket & unattached card kit-\$1.00/ea Attached kit ONLY-\$1.50/ea Unattached kit-\$1.50/ea Catalog cards ONLY-\$1.00/ea Checkpoint theft protection-\$0.30/ea	Videos/Films & CD-roms <u>DVDs mostly covering A&E specials, Discovery Channel, Public Broadcasting</u> **Electronic Catalog at - <u>www.qbibooks.com</u>		PreK-12 & Adult Intellect	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
9022	RAINBOW BOOK COMPANY 500 East Main Street Lake Zurich, IL 60047 800.255.0965 / 847.726.9935 fax Contact: Michael Sherman Email: sales@rainbowbookcompany.com Local rep: Edwin Ferdman 3704 Cornell Street Las Vegas, NV 89129 800.255.0965 / 947.726.9935 fax	No book fairs offered 25% off Publishers List Price 25% discount 25% discount Processing: Data disk/MARC records - \$20.00 Circulation Plus - \$1.59/ea Shelf Ready - \$1.59/ea Mylar jacket & unattached card kit - \$0.89/ea Attached kit ONLY - \$1.69/ea Unattached kit - \$0.89/ea Catalog cards ONLY - \$0.89/ea Checkpoint theft protection devices - \$0.25/ea	Trade Books, single & reinforced Library Bindings Pre-Bound		K-8	
530	RED BRICK LEARNING 151 Good Counsel Drive Mankato, MN 56002.0669 888.262.0705 / 888.574.5570 fax Contact: Dorothy Anton Local rep: Tawyna Combe 602.909.7127 / 480.785.0055 fax	No book fairs offered Various programs are discount 5-10% Processing not available			K-12	
4062	REGENT BOOK COMPANY P O Box 750 Lodi, NJ 07644 800.998.9554 / 888.597.3661 fax Contact: Janice Zucker	No book fairs offered up to 35% discount up to 35% discount 1501+ 25% - 35% discount 1501+ 25% - 35% discount Processing: Complete set of catalog cards, book pocket mounted, book card, spine label mounted, spine imprint, mylar jacket attached to book all included for - \$0.29/ea Data disk/MARC records - Free Circulation Plus - \$0.29/ea Shelf Ready - \$0.29/ea Mylar jacket & unattached card kit - \$0.29/ea Attached kit ONLY - \$0.29/ea Unattached kit - \$0.19/ea Catalog cards ONLY - \$0.15/ea Checkpoint theft protection devices - \$0.25/ea	Videos/Films - Types: educational & entertainment Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks			S & H - 5%

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	VENDOR NAME	DISCOUNT	TYPE OF BOOK	Electron Ordering	ELEM SEC	SHIPPING
7291	REMEDIA PUBLICATIONS 15887 North 76th Street, #120 Scottsdale, AZ 85260 480.661.9900 / 480.661.9901 fax Contact: Carol Kunselman Email: www.rempub.com	Catalog: Special Education, Speech & Language, Reading Intervention, At-Risk Students, High Interest, Life Skills NO processing available **this vendor is new to GPS**	**vendor is new to GPS**			Free
9347	ROSEN CLASSROOM (DBA) Rosen Publishing Group Inc 29 East 21st Street New York City, NY 10010 800.237.9932 / 888.436.4643 fax Contact: Andrew Moore Local rep: Tawnya Combe 800.237.9932, ext 411 888.436.4643 fax	No book fairs offered. Catalog price - all quantities **Free processing - hardcover titles only** Processing - Complete catalog card sets - Free	Films / Videos Paperbacks	No	PreK-9	
1182	ROSEN PUBLISHING GROUP INC 29 East 21st Street New York City, NY 10010 800.237.9932 / 888.436.4643 fax Contact: Andrew Moore Local rep: Tawnya Combe 800.237.9932, ext 411	No book fairs offered. All quantities - 25% discount Processing - Complete catalog card sets - FREE Spine label / imprint - FREE Mylar jacket attached - N/A Data disk - FREE Circulation Plus - FREE Shelf-ready - FREE (no mylar)	Library Bindings No videos/films and/or CD-Roms	No	PreK-12	
4006	ROURKE PUBLISHING P O Box 3328 Vero Beach, FL 32964 800.394.7055 / 888.355.6270 fax Contact: Dick Cloud(local rep) 602.866.7820	No book fairs offered. All quantities - Call Dick Cloud for quotation	Library Bindings No videos/films and/or CD-Roms	No	K-8th	
260	SADDLEBACK EDUCATIONAL PUBLISHING 3 Watson Irvine, CA 92618 800.637.8715 / 888.734.4010 fax Contact: Carmen Mansfield Christine Fagan	No book fairs offered. Paperback catalog reflects discount pricing** Processing not available Online ordering: www.sdlback.com **minimum order \$25.00****	Videos/Films - **Personal development DVD Series, Teen Awareness videos, The Power of Choice DVD Series, In Search of Character DVD Series / History Channel collection, U S History DVD Collection, etc**	Yes	K-Adult	S & H - 10%

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
1373	SALEM PRESS INC 2 University Plaza, #121 Hackensack, NJ 07601 800.221.1592 / 201.968.1411 fax Contact: Anika Wyne AZ Rep: Bill Moreland, ext 18	No book fairs offered 5-15% discount per order - Library Bindings Processing - Free attached & unattached	Films / Videos Types: GED & Pre-GED test preparation videos / Teen Awareness / The Power of Choice Series / Conflict Resolution - Various audio books	No	7th-College	
44	SANTILLANA USA PUBLISHING CO 2105 nw 86 Avenue Doral, FL 33122 800.245.8584 / 888.248.9518 Contact: Efrain Santa-Soto Local rep: JoDina Errichetti 8225 East Kleim Drive Scottsdale, AZ 85250 480.948.5068 / 888.248.9518 fax	No book fairs offered 20% discount - all quantities *processing not available*	Library Bindings		K-8	Shipping Less than \$100 - \$9.00 \$100+ - add 9%
6883	SCHOLASTIC BOOK FAIRS 1210 North Red Gum Street Anaheim, CA 92806 800.874.8092 / 714.237.1128 fax **addendum to library bid** **use same bid #**	Book Fairs offered. 25-30% cash / 50-60% books Based on a sliding scale / Free delivery & re-stocks / vidoes, planning kits, banners				
620	SCHOLASTIC LIBRARY PUBLISHING 90 Old Sherman Turnpike Danbury, CT 06816 800.621.1115 / 866.783.4361 fax Contact: Kathy Brown Local rep: Fred Warren 6116 E Charter Oak Rd Scottsdale, AZ 85254 480.443.1616 / 480.443.1616 fax (Grolier Publishing - Children's Press - Franklin Watts - Grolier Online - Grolier Reference (Weston Woods)) www.scholastic.com/librarypublishing	No book fairs offered. All quantities - 30% discount - Reinforced Library Bindings 40% discount - Trade Bindings Catalog Discount Per catalog: Grolier Reference/Reinfcd.Lib. Bindg. Per catalog: Weston Woods in Audio/Video w/w-o books Processing - Complete catalog card kit - \$0.95/ea Spine label / imprint - \$0.35/ea Mylar jacket attached - \$0.40/ea Data disk/MARC records - Free Circulation Plus - \$0.40/ea book Shelf-ready - \$0.75/ea book Mylar jacket unattached card kit - \$1.25/ea Attached kit only - \$0.95/ea Unattached kit - \$0.85/ea Catalog cards only - \$0.95/ea Checkpoint theft protection devices - \$0.50/ea	Films/Videos - Weston Woods **Publisher and/or Sole Source Supplier of attached list of Reference Materials** Instructional Programs 25 % educator disct Paperback Collections-catalog reflects 35% disct Individual Paperbacks - 30% disct	Yes	PreK-12	S & H - 9% Free shipping - purchase orders over \$1,000. <u>All orders placed through website @</u> <u>www.scholastic.com/libr</u> <u>arypublishing - will receive</u> FREE shipping & handling Orders less than \$750. - 7% charge/shipping

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
6575	SEBCO BOOKS (SOUTHEASTERN BOOK COMPANY) 2001 SW 31st Avenue Pembroke Park, FL 33009 800.223.3251 / 954.987.2200 fax Contact: Jack Voice 954.985.1755 / 916.375.0520 fax	No book fairs offered. 3-10% discount 3-10% discount 3-10% discount 3-10% discount 3-10% discount Processing: Complete - Free Spine label-mounted - \$0.20/ea Mylar jacket-attached - \$0.40/ea Automated Proc/MARC records - \$0.20/ea Circulation Plus - \$0.15/ea Shelf Ready - \$0.35/ea Mylar jacket/unattached kit - \$1.00/ea Attached kit ONLY - \$0.60/ea Unattached kit - \$0.20/ea Catalog cards ONLY - Free Checkpoint theft protection devices - \$0.50/ea	Videos/Films - Elementary Types: Children's DVD Trade Books, single & reinforced Library Bindings Pre-Bound Paperbacks Trade Books, University Presses		K-College	S & H - 12%
228	SOCIAL STUDIES SCHOOL SERVICE 10200 Jefferson Blvd. Culver City, CA 90232 310.839.2436 / 800.944.5432 fax Contact: James Schumacher **Per Vendor - includes: Social Studies School Service The Writing Company School Counselor Resources Health Education Services Classroom Science Resources	No book fairs offered MARC record policy - no guarantees for all titles Barcode & spine label set - \$0.50/ea MARC record sale (book) - \$2.00/per record MARC record (nonbook) - \$4.00/per record	Films / Videos Types: Educational / Drug Prevention / Behavioral / Health Education 15% discount - Summer/Fall 2006 catalog Quantity discount orders. Call.		K-12	11% shipping / \$4.00 minimum (possible 2% increase this year)
1214	SUNBURST MEDIA 2 Skyline Drive Hawthorne, NY 10532 914.347.1500 / 914.347.1805 fax Contact: Diane Sandberg 914.347.1500, ext 6015	No book fairs offered	Videos/Films Type: Educational, Core Curriculum, Guidance & Health		K-12	
1642	TEACHER CREATED MATERIALS 5301 Oceanus Drive Huntington Beach, CA 92649 800.858.7339 / 888.877.7606 fax Contact: Jennifer Hanson AZI rep: Barbara Fenley 800.858.7339	No book fairs offered Vendor is the only Publisher w/ 100+ titles No discounts offered Processing not available	Videos/Films		K-12	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
18777	TEXTBOOK WAREHOUSE 936 Curie Drive Alpharetta, GA 300005 800.796.9152 / 800.796.9154 fax Contact: Diane Goldsmith AZ rep: James Adams 800.796.9152	No book fairs offered 35-36% discount 35-38% discount 10% discount	Library Bindings Paperbacks Trade Books, University Presses		1st-12th	
2343	UNIVERSAL ART IMAGES 8450 South Tamiami Trail Sarasota, FL 34238-2936 800.326.1367 / 800.487.0250 Contact: Sandy Voigt Email: www.universalartimages.com	No book fairs offered. Catalog: 2006 Resources for the Visual Arts	Videos/Films - Fine Art Trade Books / Library Bindings / Pre-Bound / Paperbacks (No Bid - Trade Books/Univ Presses)		All	
3746	W T COX SUBSCRIPTIONS 201 Village Road Shallotte, NC 28470 800.571.9554 / 877.755.6274 fax Contact: Vanessa Hughes AZ Regional Rep: Michael Perrine 866.538.1701	Magazine Subscriptions*** 15.5% Discount Nondiscountable Titles: Any titles over \$250. / All memberships / All Mailbox titles / All Teachers Helpers / All Scholastic Titles / All Weekly Reader Titles / Booklist / Reading Teacher / School Library Journal / Library Journal / Multiple copies do not receive an add'l discount as they are already discounted / All Newspapers, except: Barrons News, USA Today & the Christian Science Monitor			All	
2412	WEEKLY READER PUBLISHING 3001 Cindel Drive Delran, NJ 08075 800.446.3355 / 856.786.3360 fax Contact: Kathy Gibson Local rep: Tawnya Combe 2335 East Toronto Place Chandler, AZ 85249 480.785.0055 / 505.888.3996 fax	No book fairs offered **Weekly Reader Classroom Magazines 2008-2009 Price List Attached****	Videos/Films - DVD, Weekly Reader Learning Systems		PreK-12	

LIBRARY BOOKS, LIBRARY BOOKFAIRS, VIDEOS/FILMS and/or CD-ROMS

GILBERT UNIFIED SCHOOL DISTRICT #41-Purchasing Dept

BID #08-038-02-09

GILBERT USD/ GPPCS/ SAVE

fairs offered	<u>VENDOR NAME</u>	<u>DISCOUNT</u>	<u>TYPE OF BOOK</u>	<u>Electron Ordering</u>	<u>ELEM SEC</u>	<u>SHIPPING</u>
3604	WORLD ALMANAC EDUCATION 23221 Morgan Court Stronsville, OH 44149 800.321.1147 / 800.321.1149 fax Contact: Melissa McConnell AZ rep: Barbara Satow 800.321.1147	No book fairs offered. Volume discounts on 30+ Alamanc Dictionaries, Thesauruses Catalogs show list & discount catalog price Processing - Complete kit - \$1.10/ea Spine label-mounted - \$0.10/ea Mylar jacket-attached - \$0.40/ea Automated Process/MARC records - \$0.40/ea Circulation Plus - MUST order MARC record kit: Includes barcode, spine label & data disk - \$1.10/ea Shelf Ready - \$2.20/ea Mylar jacket/unattached kit - \$1.10/ea Attached kit ONLY - \$1.10/ea Unattached kit - \$0.70/ea Catalog cards ONLY - \$0.60/ea Checkpoint theft protection - \$0.40/ea	Volume discounts for multiple copies - already discounted / add'l given if available from the publisher		PreK-12	
9364	WORLD BOOK INC 233 North Michigan Avenue, #2000 Chicago, IL 60601 800.975.3250 / 888.922.3766 fax Contact: Don Keller AZ Rep: Shlley Bresler 7844 East Chauncey Street Tucson, AZ 85715 4520.245.1736 / 520.721.5773 fax	No book fairs offered. Discounts offered for specific products / See catalog regarding quantity discounts **Publisher & Sole Source Supplier of the attached World Book listing**	Videos/Films - Reference skills		PreK-College	

INVITATION FOR BID # 09-030-02-10

Material and/or Service: **LIBRARY BOOKS, LIBRARY BOOK FAIRS, CD-ROMS, VIDEOS/FILMS, AND MAGAZINES & PERIODICALS**

Bid DUE DATE: **Thursday, March 12, 2009** TIME: **2:00 p.m.**

Opening Location: **Gilbert Public Schools
140 S. Gilbert Rd. Gilbert, AZ. 85296**

In accordance with School District Procurement Rules in the Arizona Administrative Code (A.A.C.) promulgated by the State Board of Education pursuant to A.R.S. 15-213, Bids for the material or services specified will be received by Gilbert Public Schools, at the above specified location, until the time and date cited. Bids received by the correct time and date shall be opened and the vendors submitting shall be publicly read. All other information contained in the Bid shall remain confidential until award is made and then will become public information.

Bids shall be in the actual possession of the District, at the location indicated, on or prior to the exact time and date indicated above. Late Bids will not be considered.

Bids must be submitted in a sealed envelope using the District provided label and/or envelope with the solicitation number and Offeror's name and address clearly indicated on the envelope. All Bids must be written legibly in ink or typewritten. Additional instructions for preparing a Bid are provided herein.

This Bid is being executed by Gilbert Public Schools as a member of the Greater Phoenix Purchasing Consortium of Schools ("GPPCS") and the Strategic Alliance of Volume Expenditures, ("SAVE"). While this Bid is for Gilbert Public Schools, other public entities have expressed interest in utilizing the resulting contracts. School District Procurement Rules A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. Members of "GPPCS" and "SAVE", are a group of schools/public entities have signed an intergovernmental agreement under such a cooperative purchase agreement to obtain economies of scale. After award, this solicitation may be utilized by the eligible School Districts/public entities, recognizing potential equipment; logistical and capacity limitations by vendor may limit "piggybacking" of this award. Individual public entities would negotiate service with successful vendors using the bid pricing quoted herein. No volume is implied or guaranteed.

VENDORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE REQUEST FOR BID.

February 19, 2009

Clyde R. Dangerfield, Esq.
Assistant Superintendent

CRD/kr

Cooperative Purchasing:

This solicitation is prepared by Gilbert Unified School District #41 (Gilbert Public Schools/GPS) as a member of the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and the Strategic Alliance for Volume Expenditures (SAVE) and is acting as lead district. Any contract resulting from this solicitation shall be for the use of its members. In order to participate in any resultant contract, a school district must have entered into a cooperative purchasing agreement with the "GPPCS" or "SAVE" as required by School District Procurement Rule A.A.C. R7-2-1095. No volume is implied or guaranteed.

Below is a list of current member districts in the Cooperative who potentially may wish to utilize this contract. Other school districts in state of Arizona may be added during the term of the contract by "GPPCS" or "SAVE" with the approval of the lead district and the contract vendor. The estimated volume of purchases by other districts within "GPPCS" and "SAVE" have been taken into consideration by the lead district and all other school districts or public entities that are not members of the "GPPCS" or "SAVE" are prohibited from using the contract.

**Greater Phoenix Purchasing Consortium of Schools
Current School District Members**

1. Agua Fria Union High School District No. #216
2. Alhambra Elementary School District #68
3. Apache Junction Unified School District #43
4. Avondale Elementary School District #44
5. Balsz Elementary School District #31
6. Buckeye Elementary School District #33
7. Buckeye Union High School District #201
8. Cartwright Elementary School District #83
9. Casa Grande Elementary School District #4
10. Casa Grande Union High School District #82
11. Cave Creek Unified School District #93
12. Chandler Unified School District #80
13. Coolidge Unified School District #21
14. Creighton Elementary School District #14
15. Deer Valley Unified School District #97
16. Dysart Unified School District #89
17. East Valley Institute of Technology
18. Florence Unified School District #1
19. Fountain Hills Unified School District #98
20. Fowler Elementary School District #45
21. Gilbert Unified School District #41
22. Glendale Elementary School District #40
23. Glendale Union High School District #205
24. Higley Unified School District #60
25. Isaac Elementary School District #5
26. J.O. Combs Elementary School District #44
27. Kyrene Elementary School District #28
28. Laveen Elementary School District #59
29. Liberty Elementary School District #25
30. Litchfield Elementary School District #79
31. Littleton Elementary School District #65
32. Madison Elementary School District
33. Maricopa Unified School District #20
34. Mesa Unified School District #4
35. Murphy Elementary School District #21
36. Nadaburg School District #81
37. Osborn Elementary School District #8
38. Palo Verde Elementary School District #49
39. Paradise Valley Unified School District #69
40. Pendergast Elementary School District #92
41. Peoria Unified School District #11
42. Phoenix Elementary School District #1
43. Phoenix Union High School District #210
44. Queen Creek Unified School District #95
45. Riverside Elementary School District #2
46. Roosevelt Elementary School District #66
47. Saddle Mountain Unified School District #48
48. Scottsdale Unified School District #48
49. Stanfield Elementary School District #24
50. Tempe Elementary School District #3
51. Tempe Union High School District #213
52. Tolleson Elementary School District #17
53. Tolleson Union High School District #214
54. Union Elementary School District #62
55. Washington Elementary School District #6
56. Wilson Elementary School District #7

Charter School Members

- #57. Horizon Community Learning Center

Strategic Alliance for Volume Expenditures

SAVE – Cooperative Purchasing Agreements

The following agencies have signed the Cooperative Purchasing Agreement with the SAVE association as of February 12, 2009.

Municipalities

City of Apache Junction
City of Avondale
City of Bullhead City
City of Casa Grande
City of Chandler
City of Cottonwood
City of Eloy
City of Flagstaff
City of Glendale
City of Goodyear
City of Maricopa
City of Mesa
City of Page
City of Peoria
City of Prescott
City of Scottsdale
City of Sierra Vista
City of Somerton
City of Surprise
City of Tempe
City of Tucson
City of Yuma
Town of Buckeye
Town of Camp Verde
Town of Cave Creek
Town of Florence
Town of Fountain Hills
Town of Oro Valley
Town of Paradise Valley
Town of Prescott Valley
Town of Queen Creek
Town of Superior

Counties

Cochise County
Coconino County
Gila County
La Paz County
Maricopa County
Mohave County
Navajo County
Pima County
Pinal County
Santa Cruz County
Yavapai County
Yuma County

Higher Education

Arizona State University
Arizona Western College
Central Arizona College
Coconino County Community College District
Maricopa Community College District
Mohave Community College
Northern Arizona University
University of Arizona
Yavapai College

Political Agencies

Central Arizona Project
Central Yavapai Fire District

Maricopa Integrated Health System
Mt Lemmon Fire District
North Country Community Health Center
Superstition Mt Community Facilities District
Tucson Airport Authority
Valley Metro Regional Public Transit Authority
Williams Gateway Airport Authority

School Districts

Agua Fria Union High School District #216
Alhambra Elementary School District #68
Altar Valley School District #51
Amphitheater Unified School District #10
Antelope Union High School District #50
Apache Junction Unified School District #43
Arlington Elementary School District #47
Avondale Elementary School District #44
Balsz Elementary School District #31
Beaver Creek School District #6
Benson Unified School District #9
Bisbee Unified School District #2
Blue Ridge Unified School District #32
Bonita School District #6
Buckeye Elementary School District #33
Buckeye Union High School District #201
Bullhead City Elementary School District #15
Camp Verde Unified School District #28
Cartwright Elementary School District #83
Casa Blanca Middle School dba
Vah Ki Middle School
Casa Grande Elementary School District
Casa Grande Union School District
Catalina Foothills Unified School District #16
Cave Creek Unified School District #93
Cedar Unified School District #25
Chandler Unified School District #80
Chinle Unified School District #24
Chino Valley Unified School District #51
Clarkdale-Jerome School District #3
Colorado River Union High School District
J O Combs Elementary School District #44
Coolidge Unified School District #21
Cottonwood-Oak Creek School District #6
Crane Elementary School District #13
Deer Valley Unified School District #97
Double Adobe Elementary School District #45
Douglas Unified School District #27
Dysart Unified School District #89
East Valley Institute of Technology
Flagstaff Unified School District #1
Florence Unified School District #1
Flowing Wells Unified School District #8
Fort Huachuca Accommodation School District
Fort Thomas Unified School District #7
Fountain Hills Unified School District 398
Fowler Elementary School District #45
Gadsden Elementary School District #32
Ganado Unified School District #20
Gila Bend Unified Schools
Gilbert Unified School District #41
Glendale Elementary School District #40
Glendale Union High School District

Gilbert Public Schools Bid #09-030-02-10
Library Books, Library Book Fairs, CD-Rom's, Videos/Films, Magazines & Periodicals
Due: Thursday, March 12, 2009 2:00 p.m.

Grand Canyon Unified School District #4
Hackberry Elementary School District #3
Heber-Overgaard Unified School District #6
Higley Unified School District #60
Holbrook Unified School District #3
Humboldt Unified School District #22
Indian Oasis-Baboquivari School District #40
Isaac Elementary School District #5
Joseph City Unified School District #2
Kayenta Unified School District #27
Kingman Unified School District #20
Kyrene Elementary School District #28
Lake Havasu Unified School District #1
Laveen Elementary School District #59
Liberty Elementary School District #25
Litchfield Elementary School District #79
Littleton Elementary School District #65
Madison Elementary School District #38
Mammoth-San Manuel Unified School District #8
Marana Unified School District #6
Maricopa Regional School District #509
Maricopa Unified School District
Mayer Unified School District #43
Mesa Unified School District #4
Mobile Elementary School District #86
Mohawk Valley School District #17
Morenci Unified School District #8
Murphy Elementary School District #21
Naco Unified School District #9
Nadaburg Elementary District #81
Nogales Unified School District #1
Osborn Elementary School District #8
Page Unified School District #8
Paradise Valley Unified School District #69
Parker Unified School District #27
Patagonia Elementary School District #6
Patagonia Union High School District #92
Payson Unified School District #10
Peach Springs Unified School District #8
Pendergast School District #92
Peoria Unified School District #11
Phoenix Elementary School District #1
Phoenix Union High School District #210
Picacho Elementary School District #33
Pine-Strawberry Elementary School District #12
Pinon Unified School District #4
Prescott Unified School District #1

Quartzsite Elementary School District #4
Queen Creek Unified School District #95
Riverside Elementary School District #2
Roosevelt Elementary School District #66
Round Valley Unified School District #10
Sacaton Elementary School District #18
Saddle Mountain Unified School District #90
Safford Unified School District #1
Sahuarita Unified School District #30
Santa Cruz Valley Unified School District #35
Santa Cruz Valley Union High School District #840
Scottsdale Unified School District #48
Sedona-Oak Creek Unified School District #9
Sentinel Elementary School District #71
Show Low Unified School District #10
Sierra Vista Unified School District #68
Snowflake Unified School District #5
Somerton Elementary School District #11
Stanfield Elementary School District #24
St David Unified School District #21
St Johns Unified School District
Sunnyside Unified School District #12
Tanque Verde Unified School District #3
Tempe Elementary School District #3
Tempe Union High School District #213
Thatcher Unified Schools
Toltec Elementary School District #22
Tolleson Elementary School District #17
Tolleson Union High School District #214
Tombstone Unified School District #1
Tuba City Unified School District #15
Tucson Unified School District
Union Elementary School District #62
Vail Unified School District #20
Valley Union High School District #22
Washington Elementary School District #6
Wellton Elementary School District #24
Whiteriver Unified School District #20
Wickenburg Unified School District #9
Willcox Unified School District
Wilson Elementary School District #7
Window Rock Unified School District #8
Winslow Unified School District #1
Young Public School District
Yuma Elementary School District #1
Yuma Union High School District #70

UNIFORM INSTRUCTIONS TO OFFERORS

1. Definition of Terms

As used in these instructions, the terms listed below are defined as follows:

- A. **“Attachment”** means any item the Solicitation requires an Offeror to submit as part of the Offer.
- B. **“Contract”** means the combination of the Solicitation, including the uniform and Special Instructions to Offerors, the Uniform and Special Terms and Conditions, and the Specifications and Statement or Scope of Work; the Offer and any Best and Final Offers; and any Solicitation Amendments (Addenda) or Contract Amendments; and any terms applied by law.
- C. **“Contract Amendment”** means a written document signed by the Procurement Officer that is issued for the purpose of making changes in the Contract.
- D. **“Contractor”** means any person who has a contract with the School District/public entity.
- E. **“Days”** means calendar days unless otherwise specified.
- F. **“Exhibit”** means any item labeled as an Exhibit in the Solicitation or placed in the Exhibits section of the solicitation.
- G. **“Gratuity”** means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value present or promised, unless consideration of substantially equal or greater value is received.
- H. **“Offer”** means bid, proposal or quotation.
- I. **“Offeror”** means a vendor who responds to a Solicitation.
- J. **“Procurement Officer”** means the person duly authorized to enter into and administer Contracts and make written determinations with respect to the Contract or his or her designee.
- K. **“Solicitation”** means an Invitation for Bids (IFB), a Request for Proposals (RFP), or a Request for Quotations (RFQ).
- L. **“Solicitation Amendment (or Addendum)”** means a written document that is authorized by the Procurement Officer and issued for the purpose of making changes to the Solicitation.
- M. **“Subcontract”** means any Contract, express or implied, between the Contractor and another party or between a subcontractor and another party delegating or assigning, in whole or in part, the making or furnishings of any material or any service required for the performance of the Contract.
- N. **“School District/Public Entity”** means the School District/public entity that executes the contract.

2. **Inquiries**

- A. Duty to Examine. It is the responsibility of each Offeror to examine the entire Solicitation, seek clarification in writing, and check its Offer for accuracy before submitting the Offer. Lack of care in preparing an Offer shall not be grounds for withdrawing the Offer after the Offer due date and time nor shall it give rise to any Contract claim.
- B. Solicitation Contact Person. Any inquiry related to a Solicitation, including any requests for or inquiries regarding standards referenced in the Solicitation should be directed solely to the Solicitation contact person. The Offeror shall not contact or direct inquires concerning this Solicitation to any other employee unless the Solicitation specifically identifies a person other than the Solicitation contact person as a contact.
- C. Submission of Inquiries. The Procurement Officer or the person identified in the Solicitation as the contact for inquires may require that an inquiry be submitted in writing. Any inquiry related to a Solicitation shall refer to the appropriate Solicitation number, page, and paragraph. Do not place the Solicitation number on the outside of the envelope containing that inquire since it may then be identified as an Offer and not be opened until after the Offer due date and time.
- D. Timeliness. Any inquiry shall be submitted as soon as possible and at least seven (7) days before the Offer due date and time. Failure to do so may result in the inquiry not being answered.
- E. No Right to Rely on Verbal Responses. Any inquiry that results in changes to the Solicitation shall be answered solely through a written Solicitation Amendment or Addendum. An Offeror may not rely on verbal responses to its inquiries.
- F. Solicitation Amendments/Addenda. A Solicitation Amendment or Addendum shall only modify the Solicitation.
- G. Pre-Offer Conference. If a pre-Offer conference has been scheduled under this Solicitation, the date, time, and location appear on the Solicitation cover sheet or elsewhere in the Solicitation. An Offeror should raise any questions it may have about the Solicitation or the procurement at that time. An Offeror may not rely on any verbal responses to questions at the conference. Material issues raised at the conference that result in changes to the Solicitation shall be answered solely through a written Solicitation Amendment or Addendum.
- H. Persons with Disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the appropriate Solicitation contact person. Requests shall be made as early as possible to allow time to arrange the accommodation.

3. **Offer Preparation**

- A. Forms: No Facsimile or Telegraphic Offers. An Offer shall be submitted either on the forms provided in this Solicitation or their substantial equivalent. Any substitute document for the forms provided in this Solicitation will be legible and contain the same information requested on the form. A facsimile, telegraphic or mailgram offer shall be rejected.
- B. Typed or Ink; Corrections. The Offer must be typed or in ink. The person signing the Offer must initial erasures, interlineations or other modifications in the Offer in ink. Modifications shall not be permitted after Offers have been opened except as otherwise provided under applicable law.

- C. Evidence of Intent to be Bound. The Offer and Acceptance form within the Solicitation must be submitted with the Offer and must include a signature by a person authorized to sign the Offer. The signature shall signify the Offeror's intent to be bound by the Offer and the terms of the Solicitation and that the information provided is true, accurate, and complete. Failure to submit verifiable evidence of intent to be bound, such as an original signature, shall result in rejection of the Offer.
- D. Exceptions to Terms and Conditions. All exceptions included with the Offer shall be submitted in a clearly identified separate section of the Offer in which the Offeror clearly identifies the specific paragraphs of the Solicitation where the exceptions occur. Any exceptions not included in such a section shall be without force and effect in any resulting Contract unless the Procurement Officer in a written statement specifically references such exception. The Offeror's preprinted or standard terms will not be considered as a part of any resulting Contract.
1. Invitation for Bids: An Offer that takes exception to a material requirement of any part of the Solicitation, including terms and conditions, shall be rejected.
 2. Request for Proposals: All exceptions that are contained in the Offer may negatively affect the proposal evaluation based on the evaluation criteria as stated in the Solicitation or result in rejection of the Offer.
- E. Subcontracts. Offeror shall clearly list any proposed subcontractors and the subcontractor's proposed responsibilities in the Offer.
- F. Cost of Offer Preparation. The District will not reimburse any Offeror the cost of responding to a Solicitation.
- G. Solicitation Amendments/Addenda. Unless otherwise stated in the Solicitation, each Solicitation Amendment or Addendum shall be signed with an original signature by the person signing the Offer, and shall be submitted no later than the Offer due date and time. Failure to return a signed copy of a material Solicitation Amendment or Addendum or to follow the instructions for acknowledgement of the Solicitation Amendment/Addendum shall result in rejection of the Offer.
- H. Federal Excise Tax. School Districts/public entities are exempt from Federal Excise Tax on manufactured goods. Exemption Certificates will be prepared upon request.
- I. Provision of Tax Identification Numbers. Offerors are required to provide their Arizona Transaction Privilege Tax number and/or Federal Tax Identification number, if applicable, in the space provided on the Offer and Acceptance Form and provide the tax rate and amount, if applicable, on the Price Sheet.
- J. Identification of Taxes in Offer. School Districts/public entities are subject to all applicable state and local transaction privilege taxes. If Arizona resident Offerors do not indicate taxes on a separate item in the Offer, the School District/public entity will conclude that the price(s) offered includes all applicable taxes.
- K. Disclosure. If the Firm, business, or person submitting this Offer has been debarred, suspended, or otherwise lawfully precluded from participating in any public procurement activity, including being disapproved as a subcontractor with any federal, state, or local government, or if any such preclusion from participation from any public procurement activity is currently pending, the Offeror must fully explain the circumstances relating to the preclusion or proposed preclusion in the Offer. The Offeror shall include a letter with its Offer setting forth the name and address of the governmental unit, the effective date of this suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating the suspension or debarment. If suspension or debarment is currently pending, a detailed

description of all relevant circumstances including the details enumerated above must be provided.

L. Solicitation Order of Precedence. In the event of a conflict in the provisions of this Solicitation, the following shall prevail in the order set forth below:

1. Special Terms and Conditions;
2. Uniform General Terms and Conditions;
3. Statement of Scope of Work;
4. Specifications;
5. Attachments;
6. Exhibits;
7. Special Instructions to Offerors; and
8. Uniform Instructions to Offerors

M. Delivery. Unless stated otherwise in the Solicitation, all prices shall be F.O.B. Destination and shall include all delivery and unloading at the destination(s).

4. **Submission of Offer**

A. Sealed Envelope or Package. Each Offer shall be submitted to the submittal location identified in this Solicitation, in a sealed envelope or package that identifies its contents as an Offer and the Solicitation number to which it responds. The appropriate Solicitation number shall be plainly marked on the outside of the envelope or package.

B. Offer Amendment or Withdrawal. An Offer may not be amended or withdrawn after the Offer due date and time except as otherwise provided under applicable law.

C. Public Record. Under applicable law, all Offers submitted and opened are public records and must be retained by the School District/public entity. Offers shall be open to public inspection after Contract award, except for such Offers deemed to be confidential by the School District/public entity. If an Offeror believes that information in its Offer should remain confidential, it shall stamp as confidential that information and submit a statement with its Offer detailing the reasons that information should not be disclosed. The School District/public entity shall make a determination on whether the stamped information is confidential pursuant to the School District/public entity's Procurement Code.

D. Non-collusion, Employment, and Services. By signing the Offer and Acceptance form or other official contract form, the Offeror certifies that:

1. It did not engage in collusion or other anti-competitive practices in connection with the preparation or submission of its offer; and
2. It does not discriminate against any employee, applicant for employment, or person to whom it provides services because of race, color, religion, sex, national origin, or disability, and that it complies with all applicable federal, state, and local laws and executive orders regarding employment.

5. **Evaluation**

A. Unit Price Prevails. Where applicable, in the case of discrepancy between the unit price or rate and the extension of that unit price or rate, the unit price or rate shall govern.

B. Taxes. All applicable taxes in the Offer will be considered by the School District/public entity when determining the lowest bid or evaluating proposals; except when a responsive Offeror which is otherwise reasonably susceptible for award is located outside of Arizona and is not subject to a transaction privilege or use tax of a political subdivision of this state. In that event, all applicable taxes, which are the obligation of Offerors in state and out of state, Offerors, shall

be disregarded in the Contract Award. At all times, payment of taxes and the determination of applicable taxes and rates are the sole responsibilities of the Contractor.

- C. Late Offers. An offer submitted after the exact Offer due date and exact time shall be rejected.
- D. Disqualification. The Offer of an Offeror who is currently debarred, suspended or otherwise lawfully prohibited from any public procurement activity may be rejected.
- E. Offer Acceptance Period. An Offeror submitting an Offer under this Solicitation shall hold its Offer open for the number of days from the Offer due dates that is stated in the Solicitation. If the Solicitation does not specifically state a number of days for the Offer acceptance, the number of days shall be ninety (90). If a Best and Final Offer is requested pursuant to a Request for Proposals, an Offeror shall hold its Offer open for ninety (90) days from the Best and Final due date.
- F. Payment. Payments shall comply with the requirements of A.R.S. Titles 35 and 41, Net 30 days. Upon receipt and acceptance of goods or services, the Contractor shall submit a complete and accurate invoice for payment within thirty (30) days.
- G. Waiver and Rejection Rights. Notwithstanding any other provision of the solicitation, the School District/public entity reserves the right to:
 - 1. Waive any minor informality;
 - 2. Reject any and all offers or portions thereof; or
 - 3. Cancel a solicitation.

6. Award

- A. Number or Types of Awards. Where applicable, the School District/public entity reserves the right to make multiple awards or to award a Contract by individual line items, by a group of line items, or to make an aggregate award, whichever is deemed most advantageous to the School District/public entity. If the Procurement Officer determines that an aggregate award to one Offeror is not in the School District/public entity's interest, "all or none" Offers shall be rejected.
- B. Contract Inception. An Offer does not constitute a Contract nor does it confer any rights on the Offeror to the award of a Contract. A Contract is not created until the Offer is accepted in writing by the Procurement Officer's signature of the Offer and Acceptance Form. A letter or other notice of award or of the intent to award shall not constitute acceptance of the Offer.
- C. Effective Date. The effective date of this Contract shall be the date that the Procurement Officer signs the Offer and Acceptance Form or other official contract form, unless another date is specifically stated in the Contract.
- D. Final acceptance for each participating School District will be contingent upon the approval of their Governing Board, if applicable.

7. Protests

A protest shall comply with and be resolved according to Arizona Department of Education School District Procurement Code Rule A.A.C. R7-2-1141 through R7-2-1153. Protests shall be in writing and be filed with the District Representative, Clyde R. Dangerfield, Assistant Superintendent, 140 S. Gilbert Rd., Gilbert, AZ. 85296. A protest of a Solicitation shall be received by the District Representative before the Offer due date. A protest of a proposed award or of an award shall be filed with the Procurement Officer within ten (10) days after the protester knows or should have known the basis of the protest. A protest shall include:

- A. The name, addresses, and telephone number of the protester;

- B. The signature of the protester or its representative;
- C. Identification of the purchasing agency and the Solicitation or Contract number;
- D. A detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and
- E. The form of relief requested.

UNIFORM GENERAL TERMS AND CONDITIONS

1. Definition of Terms

As used in this Solicitation and any resulting Contract, the terms listed below are defined as follows:

- A. **"Attachment"** means any item the Solicitation requires an Offeror to submit as part of the Offer.
- B. **"Contract"** means the combination of the Solicitation, including the Uniform and Special Instructions to Offerors, the Uniform and Special Terms and Conditions, and the Specifications and Statement or Scope of Work; the Offer and any Best and Final Offers; and any Solicitation Amendments (Addenda) or Contract Amendments; and any terms applied by law.
- C. **"Contract Amendment"** means a written document signed by the Procurement Officer that is issued for the purpose of making changes in the Contract.
- D. **"Contractor"** means any person who has a Contract with the School District/public entity.
- E. **"Days"** means calendar days unless otherwise specified.
- F. **"Exhibit"** means any item labeled as an Exhibit in the Solicitation or placed in the Exhibits section of the Solicitation.
- G. **"Gratuity"** means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value present or promised, unless consideration of substantially equal or greater value is received.
- H. **"Offer"** means bid, proposal or quotation.
- I. **"Offeror"** means a vendor who responds to a Solicitation.
- J. **"Procurement Officer"** means the person duly authorized to enter into and administer Contracts and make written determinations with respect to the Contract or their designee.
- K. **"Solicitation"** means an Invitation for Bids (IFB), a Request for Proposals (RFP), or a Request for Quotations (RFQ).
- L. **"Solicitation Amendment (or Addendum)"** means a written document that is authorized by the Procurement Officer and issued for the purpose of making changes to the Solicitation.
- M. **"Subcontract"** means any Contract, express or implied, between the Contractor and another party or between a Subcontractor and another party delegating or assigning, in whole or in part, the making or furnishings of any material or any service required for the performance of the Contract.
- N. **"School District/Public Entity"** means the School District or public entity that executes the Contract.

2. Contract Interpretation

- A. Arizona Law. The law of Arizona applies to this Contract including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona and the Arizona School District Procurement Code, Arizona Revised Statutes (A.R.S.) 15-213, and its implementing rules, Arizona Administrative Code (A.A.C.) Title 7, Chapter 2, Articles 10 and 11.

- B. Implied Contract Terms. Each Provision of law and any terms required by law to be in this Contract are a part of this Contract as if fully stated in it.

- C. Contract Order of Preference. In the event of a conflict in the provisions of the Contract, the following shall prevail in the order set forth below:
 - 1. Special Terms and Conditions;
 - 2. Uniform General Terms and Conditions;
 - 3. Statement or Scope of Work;
 - 4. Specifications;
 - 5. Attachments;
 - 6. Exhibits;
 - 7. Documents Referenced in the Solicitation;

- D. Relationship of Parties. The Contractor under this Contract is an independent Contractor. Neither party to this Contract shall be deemed to be the employee agent of the other party to the Contract.

- E. Severability. The provisions of this Contract are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Contract.

- F. No Parol Evidence. The parties intend this Contract as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document.

- G. No Waiver. Either party's failure to insist on strict performance of any term or condition of the Contract shall not be deemed waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

3. **Contract Administration and Operation**

- A. Records. Under A.R.S. § 35-214 and § 35-215, the Contractor shall retain and shall Contractually require each Subcontractor to retain all data and other records ("records") relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract. All records shall be subject to inspection and audit at reasonable times. Upon request, the Contractor shall produce a legible copy of any or all such records.

- B. Non-Discrimination. The Contractor shall comply with State Executive Order No. 99-4, 2000-4 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act.

- C. Audit. At any time during the term of this Contract and five (5) years thereafter, the Contractor's or any Subcontractor's books and records shall be subject to audit by the School District/public entity and, where applicable, the Federal Government, the extent that the books and records relate to the performance of the Contract or Subcontract.

- D. Inspection and Testing. The Contractor agrees to permit access to its facilities, Subcontractor facilities and the Contractor's processes for producing the materials, at reasonable time for inspection of the materials and services covered under this Contract. The School District/public entity shall also have the right to test at its own cost the materials to be supplied under this Contract. Neither inspection at the Contractor's facilities nor testing shall constitute final acceptance of the materials. If the School District/public entity determines non-compliance of the materials, the Contractor shall be responsible for the payment of all costs incurred by the School District/public entity for testing and inspection.

- E. Notices. Notices to the Contractor required by this Contract shall be made by the School District/public entity to the person indicated on the Offer and Acceptance form submitted by the Contractor unless otherwise stated in the Contract. The Contractor shall make notices to the School District/public entity required by the Contract to the Solicitation Contact Person indicated on the Solicitation cover sheet, unless otherwise stated in the Contract. An authorized Procurement Officer and an authorized Contractor representative may change their respective person to whom notices shall be given by written notice and an Amendment to the Contract shall not be necessary.
- F. Advertising and Promotion of Contract. The Contractor shall not advertise or publish information for commercial benefit concerning this Contract without the prior written approval of the Procurement Officer.
- G. Property of the School District/Public Entity. Any materials, including reports, computer programs and other deliverables, created under this Contract are the sole property of the School District/public entity. The Contractor is not entitled to a patent or copyright on those materials and may not transfer the patent or copyright to anyone else. The Contractor shall not use or release these materials without the prior written consent of the School District/public entity.

4. **Costs and Payments**

- A. Payments. Payments shall comply with the requirements of A.R.S. Titles 35 and 41, Net 30 days. Upon receipt and acceptance of goods or services, the Contractor shall submit a complete and accurate invoice for payment from the School District/public entity within thirty (30) days. The Purchase Order number must be referenced on the invoice.
- B. Delivery. Unless stated otherwise in the Contract, all prices shall be F.O.B. Destination and shall include delivery and unloading at the destinations.
- C. Applicable Taxes.
 - 1. Payment of Taxes by the School District/Public Entity. The School District/public entity will pay only the rate and/or amount of taxes identified in the Offer and in any resulting Contract.
 - 2. State and Local Transaction Privilege Taxes. The School District/public entity is subject to all applicable state and local transaction privilege taxes. Transaction privilege taxes apply to the sale and are the responsibility of the seller to remit. Failure to collect taxes from the buyer does not relieve the seller from its obligation to remit taxes.
 - 3. Tax Indemnification. Contractor and all Subcontractors shall pay all federal, state, and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall, and require all Subcontractors to hold the School District/public entity harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under federal, and/or state and local laws and regulations and any other costs including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.
 - 4. IRS W-9. In order to receive payment under any resulting Contract, Contractor shall have a current I.R.S. W-9 Form on file with the School District/public entity.
- D. Availability of Funds for the Next Fiscal Year. Funds may not presently be available for performance under this Contract beyond the current fiscal year. No legal liability on the part of the School District/public entity for any payment may arise under this Contract beyond the current fiscal year until funds are made available for performance of the Contract. The School District/public entity will make reasonable efforts to secure such funds.

5. Contract Changes

- A. Amendments. This Contract is issued under the authority of the Procurement Officer who signed this Contract. The Contract may be modified only through a Contract Amendment within the scope of the Contract signed by the Procurement Officer. Changes to the Contract, including the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by an unauthorized employee or made unilaterally by the Contractor are violations of the Contract and or applicable law. Such changes, including unauthorized written Contract Amendments, shall be void and without effect, and the Contractor shall not be entitled to any claim and this Contract based on those changes.
- B. Subcontracts. The Contractor shall not enter into any Subcontract under this Contract without the advance written approval of the Procurement Officer. The Subcontract shall incorporate by reference the terms and conditions of this Contract.
- C. Assignment and Delegation. The Contractor shall not assign any right nor delegate any duty under this Contract without the prior written approval of the Procurement Officer. The Procurement Officer shall not unreasonably withhold approval.

6. Risk and Liability

- A. Risk of Loss. The Contractor shall bear all loss of conforming material covered under this Contract until received by authorized personnel at the location designated in the purchase order or Contract. Mere receipt does not constitute final acceptance. The risk of loss for nonconforming materials shall remain with the Contractor regardless of receipt.
- B. General Indemnification. To the extent permitted by A.R.S. § 41-621 and § 35-154, the School District/public entity shall be indemnified and held harmless by the Contractor for its vicarious liability as result of entering into this Contract. Each party to this Contract is responsible for its own negligence.
- C. Indemnification - Patent and Copyright. To the extent permitted by A.R.S. § 41-621 and § 35-154, the Contractor shall indemnify and hold harmless the School District/public entity against any liability, including costs and expenses, for infringement of any patent, trademark, or copyright arising out of Contract performance or use by the School District/public entity of materials furnished or work performed under this Contract. The School District/public entity shall reasonably notify the Contractor of any claim for which it may be liable under this paragraph.
- D. Force Majeure.
 - 1. Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "*force majeure*" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; lockouts; injections-intervention-acts; or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.
 - 2. Force Majeure shall not include the following occurrences:
 - a. Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market; or
 - b. Late performance by a Subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition. ; Or

- c. Inability of either the Contractor or any Subcontractor to acquire or maintain any required insurance, bonds, licenses, or permits.
3. If either party is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day, of the commencement thereof and shall specify the causes of such delay in such notice. Such notice shall be delivered or mailed certified-return receipt requested, and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. Contract Amendment shall extend the time of completion for a period of time equal to the time that results or effects of such delay prevent the delayed party from performing in accordance with this Contract.
4. Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused by force majeure.
- E. Third Party Antitrust Violations. The Contractor assigns to the School District/public entity any claim for overcharges resulting from antitrust violation the extent that those violations concern materials of services supplied by third parties to the Contractor toward fulfillment of this Contract.

7. Warranties

- A. Liens. The Contractor warrants that the materials supplied under this Contract are free of liens.
- B. Quality. Unless otherwise modified elsewhere in these terms and conditions, the Contractor warrants that for one year after acceptance by the School District/public entity of the materials or services, they shall be:
 1. Of a quality to pass without objection in the trade under the Contract description;
 2. Fit for the intended purposes for which the materials or services are used;
 3. Within the variations permitted by the Contract and are of even kind, quality, and quality within each unit and among all units;
 4. Adequately contained, packaged and marked as the Contract may require; and
 5. Conform to the written promises or affirmations of fact made by the Contractor.
- C. Fitness. The Contractor warrants that any material or service supplied to the School District/public entity shall fully conform to all requirements of the Solicitation and all representations of the Contractor, and shall be fit for all purposes and uses required by the Contract.
- D. Inspection/Testing. The warranties set forth in subparagraphs A through C of this paragraph are not affected by inspection testing of or payment for the materials or services by the School District/public entity.
- E. Year 2000.
 1. Notwithstanding any other warranty or disclaimer of warranty in this Contract, the Contractor warrants that all products delivered and all services rendered under this Contract shall comply in all respects to performance and delivery requirements of the specifications and shall not be adversely affected by any date-related Year 2000 issues. This warranty shall survive the expiration or termination of this Contract. In addition, the defense of *force*

majeure shall not apply to the Contractor's failure to perform specification requirements as a result of any date-related data Year 2000 issues.

2. Additionally, notwithstanding any other warranty or disclaimer of warranty in this Contract, the Contractor warrants that each hardware, software, and firmware product delivered under this Contract shall be able to accurately process date/time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations, to the extent that other information technology utilized by the School District/public entity in combination with the information technology being acquired under this Contract properly exchanges date-time data with it. If this Contract requires that the information technology products being acquired perform as a system, or that the information technology products being acquired perform as a system in combination with other School District/public entity information technology, then this warranty shall apply to the acquired products as a system. The remedies available to the School District/public entity for breach of this warranty shall include, but shall not be limited to, repair and replacement of the information technology products delivered under this Contract. In Addition, the defense of *force majeure* shall not apply to the failure of the Contractor to perform any specification requirements as a result of any date-related data Year 2000 issues.

F. Exclusions. Except as otherwise set forth in this Contract, there are no express or implied warranties or merchant ability fitness.

G. Compliance with Applicable Laws. The materials and services supplied under this Contract shall comply with all applicable federal, state and local laws, and the Contract shall maintain all applicable licenses and permits.

H. Survival of Rights and Obligations after Contract Expiration or Termination.

1. Contractor's Representations and Warranties. All representations and warranties made by the Contractor under this Contract shall survive the expiration of termination hereof. In addition, the parties hereto acknowledge that pursuant to A.R.S. § 12-510, except as provided in A.R.S. § 12-529, the School District/public entity is not subject to or barred by any limitations of actions prescribed in A.R.S. Title 12, Chapter 5.

2. Purchase Orders. The Contractor shall, in accordance with all terms and conditions of the Contract, fully perform and shall be obligated to comply with all purchase orders received by the Contractor prior to the expiration or termination hereof, unless otherwise directed in writing by the Procurement Offices, including, without limitation, all purchase orders received prior to but not fully performed and satisfied at the expiration or termination of this Contract.

8. School District/Public Entity's Contractual Remedies

A. Right to Assurance. If the School District/public entity in good faith has reason to believe that the Contractor does not intend to, or is unable to perform or continue performing the Contract, the Procurement Officer may demand in writing that the Contractor give a written assurance of intent or ability to perform. Failure by the Contractor to provide written assurance within the number of days specified in the demand may, at the School District/public entity's option, be the basis for terminating the Contract under the Uniform General Terms and Conditions.

B. Stop Work Order.

1. The School District/public entity may, at any time, by written order to the Contractor, require the Contractor to stop all or any part, of the work called for by this Contract for a period of up to ninety (90) days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall

immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.

2. If a stop work order issued under this clause is canceled or the period of the order or any extension expires, the Contractor shall resume work. The Procurement Officer shall make an equitable adjustment in the delivery schedule or Contract price, or both, and the Contract shall be amended in writing accordingly.

- C. Non-exclusive Remedies. The rights and the remedies of the School District/public entity under this Contract are not exclusive.
- D. Nonconforming Tender. Materials supplied under this Contract shall fully comply with the Contract. The delivery of materials or a portion of the materials in an installment that do not fully comply constitutes a breach of Contract. On delivery of nonconforming materials, the School District/public entity may terminate the Contract for default under applicable termination clauses in the Contract, exercise any of its remedies under the Uniform Commercial Code, or pursue any other right or remedy available to it.
- E. Right to Offset. The School District/public entity shall be entitled to offset against any sums due the Contractor, any expenses or costs incurred by the School District/public entity or damages assessed by the School District/public entity concerning the Contractor's nonconforming performance or failure to perform the Contract, including expenses, costs and damages described in the Uniform General Terms and Conditions.

9. Contract Termination

- A. Cancellation for Conflict of Interest. Per A.R.S. 38-511 the School District/public entity may cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of the School District/public entity is, or becomes at any time while the Contract or an extension the Contract is in effect, an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time.
- B. Gratuities. The School District/public entity may, by written notice, terminate this Contract, in whole or in part, if the School District/public entity determines that employment or gratuity was offered or made by the Contractor or a representative of the Contractor to any officer or employee of the School District/public entity for the purpose of influencing the outcome of the procurement or securing the Contract, an Amendment to the Contract, or favorable treatment concerning the Contract, including the making of any determination or decision about Contract performance. The School District/public entity, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three (3) times the value of the gratuity offered by the Contractor.
- C. Suspension or Debarment. The School District/public entity may, by written notice to the Contractor, immediately terminate this Contract if the school District/public entity determines that the Contractor has been disbarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a Subcontractor of any public procurement unit or other governmental body.
- D. Termination for Convenience. The School District/public entity reserves the right to terminate the Contract, in whole or in part at any time, when in the best interests of the School District/public entity without penalty recourse. Upon receipt of the written notice, the Contractor shall immediately stop all work, as directed in the notice, notify all Subcontractors of the effective date of the termination and minimize all further costs to the School District/public entity. In the event of termination under this paragraph, all documents, data and reports prepared by

the Contractor under the Contract shall become the property of and be delivered to the School District/public entity. The Contractor shall be entitled to receive just and equitable compensation for work in progress, work completed, and materials accepted before the effective date of the termination. The cost principles and procedures provided in A.A.C. R7-2-1125 shall apply.

E. Termination for Default.

1. In addition to the rights reserved in the Uniform Terms and Conditions, the School District/public entity reserves the right to terminate the Contract in whole or in part due to the failure of the Contractor to comply with any term or condition of the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits, or to make satisfactory progress in performing the Contract. The Procurement Officer shall provide written notice of the termination and the reasons for it to the Contractor.
2. Upon termination under this paragraph, all documents, data and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the School District/public entity.
3. The School District/public entity may, upon termination of this Contract, procure, on terms and in the manner that it deems appropriate, materials and services to replace those under this Contract. The Contractor shall be liable to the School District/public entity for any excess costs incurred by the School District/public entity re-procuring the materials or services.

F. Continuation of Performance through Termination. The Contractor shall continue to perform, in accordance with the requirements of the Contract, up to the date of termination, as directed in the termination notice.

10. Contract Claims

All Contract claims and controversies under this Contract shall be resolved according to A.R.S. Title 15-213 and rules adopted hereunder.

11. Cooperative Purchasing

School District Procurement Rule A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental Procurements. Greater Phoenix Purchasing Consortium of Schools "GPPCS" is a group of schools/public entities who have signed such a cooperative purchase agreement to obtain economies of scale. This Solicitation is being issued by a selected eligible School District for the benefit of all eligible School Districts/public entities.

- A. An eligible School District/public entity shall not use a Consortium Contract to obtain concessions, including lower prices, from the Consortium Contractor or any other vendor for the same or similar products, materials, and/or services.
- B. The eligible School District/public entity shall:
 1. Insure that Purchase Orders issued against eligible Consortium Contracts are in accordance with terms and prices established in the Consortium Contract.
 2. Make timely payment to the Consortium Contractor for all products, materials, and services in accordance with the terms and conditions of the Consortium Contract. Payment, inspection and acceptance of products, materials and services ordered by the eligible School District shall be the exclusive obligation of the School District.
 3. Be responsible for the ordering of materials or services under the Contract. The Consortium shall not be liable in any fashion for any violation by the eligible School

District/public entity, and the eligible School District/public entity shall hold the Consortium harmless from any liability, which may arise from action or inaction of the eligible School District.

4. The exercise of any rights or remedies by the eligible School District/public entity shall be the exclusive obligation of such unit; however, the Consortium, as the Contract administrator and without subjecting itself to any liability, may join in the resolution of any controversy should it so desire.

12. Gift Policy

The Greater Phoenix Purchasing Consortium of Schools (GPPCS) will accept no gifts, gratuities or advertising products from vendors. The GPPCS has adopted a zero tolerance policy concerning vendor gifts. Members of the GPPCS may request product samples from vendors for official evaluation with disposal of those said samples at the discretion of the Procurement Officer.

13. Contractor's Employment Eligibility

By entering the contract, contractor warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other federal immigration laws and regulations.

The District may request verification of compliance from any contractor or subcontractor performing work under this contract. The District reserves the right to confirm compliance in accordance with applicable laws.

Should the District suspect or find that the contractor or any of its subcontractors are not in compliance, the District may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the contract for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

14. Terrorism Country Divestments

Per A.R.S. 35-392, the District is prohibited from purchasing from a company that is in violation of the Export Administration Act.

15. Scrutinized Business Operations

Per A.R.S. 35-391, the District is prohibited from purchasing from a company with scrutinized business operations in Sudan.

Per A.R.S. 35-393, the District is prohibited from purchasing from a company with scrutinized business operations in Iran.

16. Fingerprint Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district in accordance with A. R. S. 155-512 of each person or employee who may provide such services. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy.

The district shall conduct a fingerprint check in accordance with A.R.S. 41-1750 and Public Law 92-544 of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

Additionally, contractor shall comply with the governing body fingerprinting policies of each individual school district or public entity.

SPECIAL TERMS & CONDITIONS

1. This solicitation is being prepared by Gilbert Public Schools, as a member of GPPCS and/or SAVE and is acting as lead district/member. The following districts and public entities have expressed an interest in purchasing from this solicitation. Other districts and public entities may elect to participate throughout the year and the following information should be used as an estimate for quantities and minimums. Any school district not listed below may not purchase from this contract without prior approval from Gilbert Public Schools and the awarded vendor. No volume is implied or guaranteed.

**Agua Fria Union High School District
Alhambra School District
Apache Junction Unified School District
Buckeye Union High School Dist
Chandler Unified School District
Coolidge Unified School District
Creighton School District
Deer Valley Unified School District
Deer Valley Unified School District
Douglas Unified School District
Dysart Unified School District
Fowler Elementary School District
Gilbert Unified School District
Glendale Elementary School District
Higley Unified School District
Holbrook School District
Kayenta Unified School District
Kingman Unified School District**

**Kyrene School District
Lake Havasu Unified School District
Laveen Elementary School District
Liberty School District
Littleton Elementary School District
Mesa Unified School District
Nogales Unified School District
Osborn School District
Page Unified School District
Paradise Valley Unified School District
Roosevelt School District
Sierra Vista Public Schools
Tempe Elementary School District
Tolleson Union High School District
Tucson Unified School District
Vail School District
Washington Elementary School District
Window Rock Unified School District**

2. PURPOSE: Gilbert Public Schools intends to establish a contact(s) with qualified and interested firm(s), to provide library books, library book fairs, videos/films, CD-ROM's, magazines and periodicals to District libraries and/or classrooms.
3. AUTHORITY: This solicitation as well as any resultant contract is issued under the authority of the Assistant Superintendent of Legal and Financial Services. No alteration on any resultant contract may be made without the express written approval of the Assistant Superintendent in the form of an official contract amendment. Any attempt to alter any contract without such approval is a violation of the contract and the Arizona State Procurement Rules. Any such action is subject to legal and contractual remedies available to the District inclusive of, but not limited to, contract cancellation, suspension and/or debarment of the contractor.
4. CONTRACT TYPE & PRICING: Pricing shall be the main bid evaluation factor. All discounts, pricing terms, and price guarantee periods are to be fixed. Any applicable pricing change clauses, minimum order quantities, and any order quantity price breaks should be indicated on the forms. Pricing shall be fixed unit pricing for current requirements and/or reference specified price lists with applicable percentage discounts.
5. TERM OF CONTRACT: Contract award by the Governing Board to be effective from May 1, 2009 to April 30, 2010.
6. PURCHASE ORDERS: Vendors shall accept only purchase orders issued by the District Purchasing Department for all purchases with specific instructions indicating where the goods are to be shipped and/or delivered. Verbal orders placed by school staff members or District personnel are invalid.
7. SHIPMENTS / DELIVERY REQUIREMENTS: Partial order shipments will be accepted. Packing lists and invoices shall list the items in the same sequence as listed on the purchase order / order form.

8. **DELIVERY DEADLINES:** All materials are to be shipped within 60 days unless specified on the purchase order or authorized in writing and any remaining order balances will be cancelled and returned to the vendor, freight charges collect. Any items with extended order lead-time requirements shall be indicated on the Bid Response Form for individual items.
9. **CARTONS:** Shall contain only items for one purchase order. The vendor may not mix items in cartons from multiples purchase orders. Packing lists are to be sent with each shipment.
10. **FOB/FREIGHT CHARGES:** All shipments are to be FOB Destination (delivered to the District warehouse / central receiving location as specified), freight prepaid. Title and risk of loss/damage shall be the responsibility of the vendor until received by authorized District personnel. Unless specified in your proposal and accepted by the District, all freight charges are to be included in your unit prices and not billed separately on the invoice. All shipping errors, damaged items, or other goods which are the vendor's responsibility will be shipped FOB Origin (from District Warehouse/Central Receiving) – freight collect at the vendor's expense.
11. **INQUIRIES:** All questions related to this solicitation shall be in writing. Direct inquires to the buyer, Kathy Riggs, may be via mail, 140 South Gilbert Road, Gilbert, AZ 85296; fax, 480.497.3387, or Cindy Rosenberg, Purchasing Secretary at 480.497.3379; or by email. Bidders shall not contact or ask questions of the school(s) or departments for which this requirement is being procured.
12. **EVALUATION:** In accordance with the School District Procurement Rules, competitive sealed bids / proposals, awards shall be made to the responsible offeror whose proposal is determined in writing to be the most advantageous to the District based upon the evaluation criteria listed below. The evaluation factors are listed in the relative order of importance.
 - A. Compliance with Terms and Conditions
 - B. Books, Book Fairs, Videos/Films, CD-ROMs, and Magazines or Periodicals selection, related material, and services offered.
 - C. Discounts, Availability, Pricing terms and Price guarantees.
 - D. Vendor qualifications, resources, experience, and customer references.
13. **AWARD BASIS:** The successful offeror will be determined by Evaluation Criteria including but not limited to pricing, or other incentives offered. The Gilbert Public Schools reserves the right to award to more than one vendor that offers the services as may be in the best interest of the District.
14. **BILLING:** Payment will be made only after submission of proper invoices as required by the District and within applicable State law and satisfactory acceptance of the services.
15. **REFERENCES:** Each proposing firm shall include a minimum of three (3) references for similar services provided to school district and other public entities in Arizona, including contact names, addresses and telephone numbers.
16. **CONTRACT CANCELLATION:** This contract is subject to cancellation pursuant to A.R.S. 38-511. This contract is critical to the District and the District reserves the right to immediately cancel the whole or any part of this contract due to failure of the contractor to carry out any materials obligation term or condition of the contract. The District shall issue a written notice of default effective at once and not deferred by any interval of time. The District may resort to any single or combination of the following remedies:
 - A. Cancel any contract;
 - B. Reserve all right or claims to damage for breach of any covenants of the contract;
 - C. In case of default, the District reserves the right to purchase materials, or to complete the required work in accordance with the School District Procurement Rules.

PROPOSAL PAGE – MAGAZINES & PERIODICALS

VENDOR

NAME: _____

****Express as percentage discount off list Price****

State pricing and any quantity discounts given for magazines and periodicals purchased by the District.

Magazine - Single Title: _____ **copies** _____

Periodicals – Single Title: _____ **copies** _____

Volume discounts for multiple copies _____
(Express in percentages)

Other Services (if applicable): Please quote in dollar amounts, not percentages.

Will the District be required to sign an agreement in addition to a District Purchase Order? _____ **If so, please provide a sample of the agreement.**

******See page 24*******

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID RESPONSE.

Vendor _____ PROPOSAL PAGE – LIBRARY BOOK FAIRS

1. What percentage back to the school's library are the sales based? _____
2. Does the school's library have to purchase certain books as a book fair base? _____
3. Is the book fair based on a sliding scale? _____
4. Does your company set up the book rack for the book fair? _____
5. Is there a representative available from your company that will attend and/or assist with the book fair? _____
6. Is there an awarding prize base? _____
7. Does your company report sales tax sales from the book fair? _____
8. What supporting services does your company offer an elementary school for their book fair?

9. What supporting services does your company offer a secondary (junior/senior) schools for theirbookfair? _____

10. What promotional services does your company offer an elementary school for their book fair? _____
11. What promotional services does your company offer a secondary school for their book fair?

12. How are credit card sales handled? _____
13. Is there a minimum book order amount for a library book fair? _____
14. Please enclose a sample copy of a financial sheet and/or processing form that the campus librarians must include with their library book fairs. Are these forms provided to each campus?

15. Please enclose a sample copy of an invoice that campus librarians would pay. _____
16. What is the highest discount off the publisher's list price offered for the book fair? _____
17. Please specify any other conditions that are expected for a school library book fair. _____

THIS PAGE MUST BE RETURNED WITH YOUR BID RESPONSE.

VENDOR: _____ PROPOSAL PAGE – LIBRARY BOOKS

1. Indicate Elementary, Middle School/Junior High or High School ONLY; or ALL: _____
2. Number of Publishers you represent: _____
3. Total number of titles stocked: _____
4. Grade levels available from your company: _____
5. Percentage of orders shipped within 30 days: _____ 90 days: _____ 120 days: _____
6. Specify on what pricing structure your discount is based: Publishers List Price: _____
7. Catalog Price / Specify Catalog: _____ Already Discounted Price: _____
8. Quotation service available? _____
9. Will your company process books? _____ Videos/Films? _____ CD-ROM's _____
10. Or According to the individual school specifications? _____
11. To whom should the purchase orders be addressed? PLEASE PRINT.

Main publisher: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____ Fax: _____

Who is the local representative for your company?

Local Rep: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____ Fax: _____

THIS PAGE MUST BE RETURNED WITH YOUR BID RESPONSE.

VENDOR _____ BID FORM for LIBRARY BOOKS

Bidder's percentage (%) of discount on total volume ordered:

<u>Book Quantity</u>	<u>1-100</u>	<u>101-500</u>	<u>501-1500</u>	<u>1501-5000</u>	<u>5001 & UP</u>
Trade Books, includes Single & Reinforced Binding:	_____	_____	_____	_____	_____
Library Bindings:	_____	_____	_____	_____	_____
Pre-Bound:	_____	_____	_____	_____	_____
Paperbacks:	_____	_____	_____	_____	_____
Trade Books from University Presses:	_____	_____	_____	_____	_____

BIDDERS PRICE FOR PROCESSING:

1. Completely catalogued & processed, including:
 - a. Complete set of catalog cards. / Book Pocket-mounted in book / Book Card. _____
 - b. Spine label-mounted on book / Spine imprint-(call # & title) \$ _____ each.
 - c. Mylar jacket-attached to book \$ _____ each.

2. Automated Processing for MS-DOS / Novell Lan environment:
 - a. Data delivery on disk (3.5) using 1991 US MARC MicroLIF protocol. Complete, error free US MARC data for every title. MARC data conforms to AACR2 cataloging standards and includes subject and annotation entries. MARC records enhanced with reading level, interest level, review source(s) \$ _____.
 - b. Circulation Plus barcode imprinted with school name, eye readable barcode number, call number and book title attached in librarian specified location. \$ _____.
 - c. "Shelf Ready" books with spine label mounted on book and Mylar attached to books with dust covers. \$ _____.
 - d. Mylar jacket and unattached card kit: \$ _____ each.
 - e. Attached kit ONLY: \$ _____ each.
 - f. Unattached kit: \$ _____ each.
 - g. Catalog cards ONLY: \$ _____ each.
 - h. Checkpoint theft protection devices: \$ _____ each.

THIS PAGE MUST BE RETURNED WITH BID RESPONSE.

In compliance with the **Invitation for Bid #09-030-02-10 for Library Books, Library Book Fairs, CD-ROMs, Videos/Films, and Magazines and Periodicals**, the undersigned hereby proposes and agrees to furnish the items and services required in accordance with the Instructions for Completion and Terms and Conditions, contained in the Invitation for Bid.

For clarification of this offer, contact: _____ Date: _____

Company Bidding / Name

Authorized Signature

Mailing Address

Typed / Printed Name of Authorized Signer

City, State, Zip Code

Title / Position held with Company

Telephone Number

Fax Number

Customer References:

Name / Address	Contact Person / Telephone
_____	_____
_____	_____
_____	_____
_____	_____

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID RESPONSE.

ACKNOWLEDGMENT & NON-COLLUSION AFFIDAVIT

Each bidder will initial as having read and complied with all the Terms and Conditions and Specifications. Failure to do so could seriously hamper the bid evaluation process.

Instructions to Vendor _____ please initial
Special Terms & Conditions: _____ please initial
Acknowledgment & NC Affidavit _____ please initial
Uniform Terms & Conditions _____ please initial
Uniform Instructions _____ please initial

Please initial as an acknowledgment, **if applicable**, for addendums received:

Addendum #1: _____ Addendum #2: _____ Addendum #3: _____

STATE OF _____)
County of _____)

_____, _____, _____
Name Title Company Name

As an authorized representative of the persons, corporation, or company who makes the accompanying Proposal (Bidder) with respect to the District **Bid #09-030-02-10** and having first been duly sworn, I hereby depose and state as follows:

The accompanying Proposal is genuine, and such Proposal is neither a sham nor collusive, nor is such Proposal made in the interest or on behalf of any person or corporation not named herein.

The Bidder has not directly or indirectly induced or solicited any other bidder to put in a sham or collusive bid, or induced or solicited any other bidder to refrain from submitting a proposal.

The Bidder has not in any manner sought by collusion or anti-competitive means or practices to secure for itself an advantage over any other bidder.

By: _____ Title: _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2009.

Notary Public: _____

My commission expires: _____

This page must be signed, notarized and returned with your bid proposal.

“NO BID” RESPONSE FORM

If you do not wish to bid on this solicitation, please provide written notification of your decision. Failure to respond will result in deletion of your name from the District’s vendor listing after two or more non-responses. This form may be returned to the address listed below, or faxed to 480-497-3387. A “No Bid” will be considered a response.

I am submitting a “No Bid” at this time.
Please keep my name on the District’s Bidder’s List.

I cannot provide services of this nature.
Please remove my name from this category. I will submit a revised Vendor Registration Form. (A copy of the Vendor Registration form maybe obtained by either contacting this office via mail, phone, fax, or Internet at **www.gilbert.k12.az.us.**)

I no longer wish to do business with Gilbert Public Schools.
Please remove my name from the District’s Bidder’s List.

I am no longer in the business to provide these services.
Please remove my name from the District’s Bidder’s List.

Name of Company

Date Signed

Authorized Signature / Local Rep

Phone

Print Name/Company Position

FAX

Mailing Address

City, State, Zip

**Please return this completed form to:
GILBERT PUBLIC SCHOOLS
BID #09-030-02-10 Library Books, Library Book Fairs, CD-ROMs, Videos/Films,
and Magazines & Periodicals
Purchasing Department
140 S. Gilbert Road
Gilbert, AZ 85296
Phone: 480 497-3383
FAX: 480 497-3387**